Information Technology Activity Report

Agency of Digital Services
Enterprise Project Management Office (EPMO)

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About This Report

This report was produced by the Enterprise Project Management Office (EPMO), which is part of the Agency of Digital Services (ADS). The purpose of the report is to meet statutory requirements for reporting on technology projects with an IT activity cost of $500,000 or more and to provide a summary of independent reviews that were conducted during the calendar year.

This report only includes information technology (IT) activities for the Executive Branch of State government and was compiled in collaboration with the State entities who have a qualifying project. Future costs and dates projected in this report are estimates based on current information and are subject to change. This report includes all IT Activities that have implementation costs occurring on or after July 1, 2018, and have a total implementation and operating cost of at least $500,000.

The EPMO has identified the following IT activities that meet the statutory dollar threshold for reporting. These IT activities are organized within this report by State Agency/Entity.

Statutory requirements met in this report:

3 V.S.A. chapter 56 § 3303 (a)(4)

(a)(4) an outline summary of information, including scope, schedule, budget, and status for information technology projects with total costs of $500,000.00 or greater.

3 V.S.A. chapter 56 § 3303 (d)(1)

(d)(1) The Agency shall obtain independent expert review of any new information technology projects with a total cost of $1,000,000.00 or greater or when required by the Chief Information Officer.

Independent Reviews completed from January 01, 2022, through November 30, 2022

IT Activity Name			
Agency	**Department**	**Project**	**Date**
Human Services	Vermont Health Access	Transformed Medicaid Statistical information System Reporting Enhancement Project	2/11/2022
Human Services	Vermont Health Access	5% Cost Sharing Project	4/19/2022
Other Executive Branch	Office of Defender General	ODG Case Management System Project	5/31/2022
Education		Innovative Statewide Summative Assessments in English Language Arts (ELA), Math, and Science Project	8/10/2022
Other Executive Branch	Cannabis Control Board	Cannabis Control Board (CCB) System Project	8/25/2022
Digital Services	Security	Security Information and Event Management (SIEM) Project	8/30/2022

These independent reviews are available on our ADS EPMO website at Independent Reviews | Enterprise Project Management Office (vermont.gov)

Summary & Metrics

Portfolio Summary & Metrics

Cost % by State Sponsoring Entity
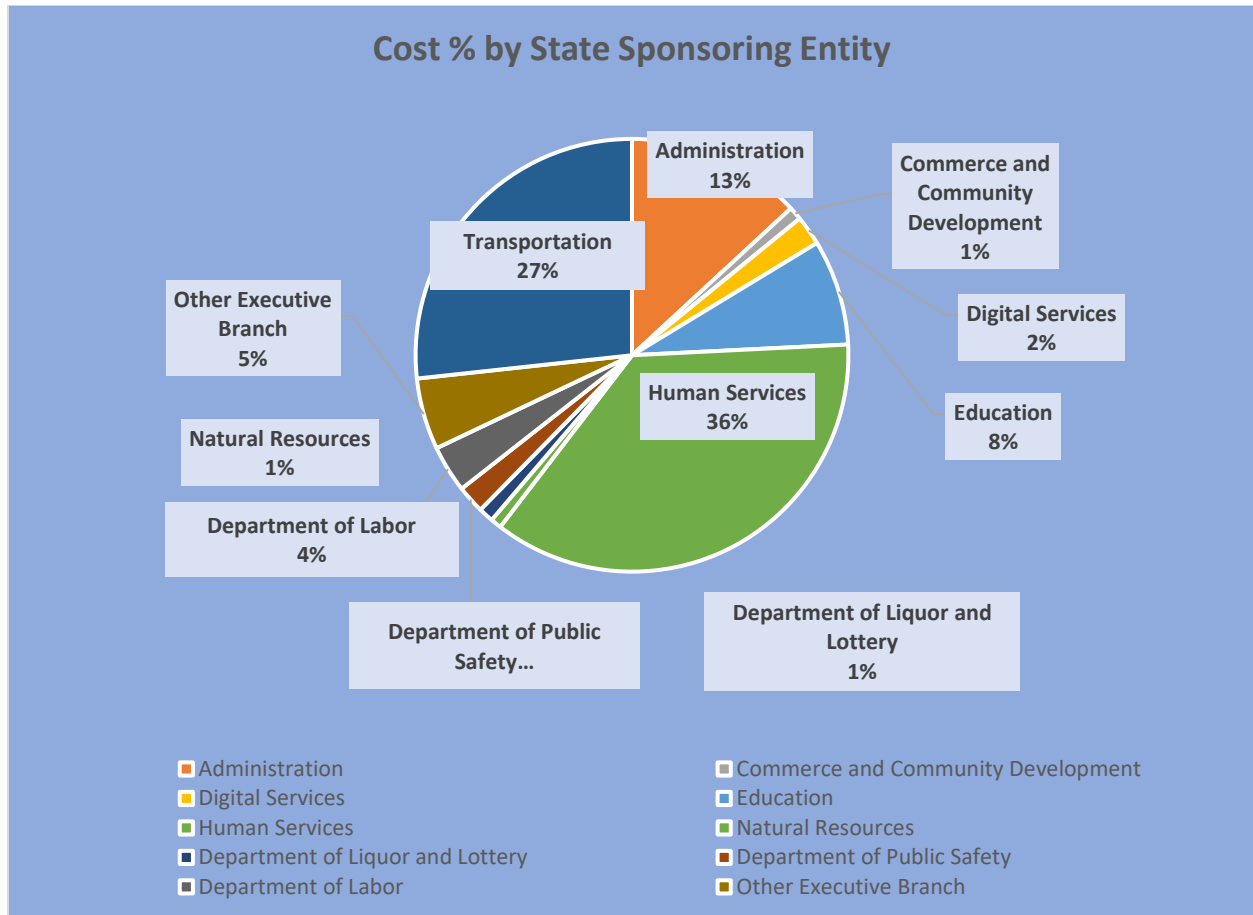
Total Estimated Implementation Costs

$206,603,845.09

Implementation costs are the one-time project costs to implement the solution. Includes both federal and state dollars.

Top 10 Projects for Highest Estimated Total Implementation Costs

Rank	Entity	Project	Total Implementation Costs
1	Transportation	AOT DMV Core Systems Replacement	$50,785,690.00
2	Human Services	AHS DVHA MMIS Medicaid Data Warehouse & Analytic Solution (MDWAS)	$33,917,808.00
3	Transportation	AOT Vermont Asset Management Information System (VAMIS) Project	$12,774,957.49
4	Administration	AOA Enterprise Resource Planning (ERP) Project	$11,000,675.35
5	Transportation	AOT Construction Management System (CMS)	$9,550,230.08
6	Administration	AOA BGS Enterprise Electronic Procurement Solution - VTBuys	$8,852,186.00
7	Human Services	AHS DVHA IEE VHC Modern Data Analytics Reporting (MDAR)	$3,722,727.80
8	Human Services	AHS DCF CDD Integrated Information System	$3,605,387.98
9	Department of Labor	VDOL Unemployment Insurance Modernization	$3,500,000.00
10	Human Services	AHS DVHA MMIS EVV (Electronic Visit Verification)	$3,475,251.70

Total Estimated Operational Costs
$251,284,200.60
Total costs to operate & maintain the solution through its life. Includes both federal and state dollars.

Top 10 Projects for Highest Estimated Operational Costs

Rank	Entity	Project	Total Operational Costs	# Years
1	Human Services	AHS DVHA MMIS Medicaid Data Warehouse & Analytic Solution (MDWAS)	$64,762,927.90	5
2	Transportation	AOT DMV Core Systems Replacement	$41,567,188.00	5
3	Administration	AOA Enterprise Resource Planning (ERP) Project	$24,060,148.00	10
4	Education	AOE Statewide Assessments	$15,800,683.00	5
5	Human Services	AHS DVHA IEE VHC Modern Data Analytics Reporting (MDAR)	$14,305,460.00	5
6	Human Services	VHIE Maintenance & Operations - 2022	$7,236,376.00	2
7	Digital Services	ADS Shared Services VoIP	$5,953,500.00	5
8	Administration	AOA BGS Enterprise Electronic Procurement Solution - VTBuys	$5,950,000.00	10
9	Public Safety	DPS Computer Aided Dispatch & Record Management System	$5,461,240.55	5
10	Education	AOE SSDDMS Shared School District Data Management System	$4,284,311.29	7

Total Estimated IT Activity Costs
$457,888,045.69
Total IT Activity costs to implement, plus the costs to operate and maintain the solution. Includes both federal and state dollars.

Top 10 Projects for Highest Estimated IT Activity Costs
(Estimated Implementation + Estimated Operating costs)

Rank	Agency	Project	Total IT Activity Costs
1	Human Services	AHS DVHA MMIS Medicaid Data Warehouse & Analytic Solution (MDWAS)	$98,680,735.90
2	Transportation	AOT DMV Core Systems Replacement	$92,352,878.00
3	Administration	AOA Enterprise Resource Planning (ERP) Project	$35,060,823.35
4	Human Services	AHS DVHA IEE VHC Modern Data Analytics Reporting (MDAR)	$18,028,187.80
5	Transportation	AOT Vermont Asset Management Information System (VAMIS) Project	$16,255,289.69
6	Education	AOE Statewide Assessments	$15,882,773.00
7	Administration	AOA BGS Enterprise Electronic Procurement Solution - VTBuys	$14,802,186.00
8	Transportation	AOT Construction Management System (CMS)	$11,061,320.08
9	Human Services	AHS DCF CDD Integrated Information System	$7,887,362.98
10	Education	AOE SSDDMS Shared School District Data Management System	$7,624,824.79

Annual Report Key

Below is the template used for the annual reports. Explanations for each field is provided in *green font.*

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	Name of the IT Activity				
Agency	Name of the Requesting Agency		**Report Date**	Date	
Department	Name of the Requesting Department				
Project Start Date	Start Date	**Project End Date**	End Date	**Solution Life Cycle (Years)**	# Years the solution will be operating
Current Project Phase*	Exploring	Initiating	Planning	Executing	Closing
Project	**Status**		**Update**		
Scope	Current Health (Red, Yellow, Green)		Project status update as it relates to the project Scope		
Schedule	Current Health (Red, Yellow, Green)		Project status update as it relates to the project Schedule		
Budget	Current Health (Red, Yellow, Green)		Project status update as it relates to the project Budget		
Overall	Current Health (Red, Yellow, Green)		Project status update as it relates to the project overall		
Scope Summary					
Summary of the projects scope of work and objective					
Schedule Summary					
Summary of the project's timeline to be completed and operational					
Budget Summary					
Total Implementation Cost	**Total State Implementation Cost**		**State Fund Type**		
Total cost to implement the solution	Total State cost to implement the solution		State funding source for State implementation costs		
Total Operating Cost	**Total State Operating Cost**		**State Fund Type**		
Total cost to operate the solution through its life cycle	Total State cost to operate the solution through its life cycle		State funding source for State operating costs		
Total IT Activity Cost	**Total State IT Activity Cost**		**State Fund Type**		
Total cost for the IT Activity (Implementation + Operating)	Total State cost for the IT Activity (Implementation + Operating)		State funding source for Implementation & Operating		
FY24 Legislative Funding Request Amount			Amount to be requested for State funds in FY'24		

Agency of Administration (AOA)

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	AOA BGS Enterprise Electronic Procurement Solution - VTBuys				
Agency	Agency of Administration		**Report Date**		12/12/2022
Department	Department of Buildings and General Services				
Project Start Date	7/4/2018	**Project End Date**	7/31/2023	**Solution Life Cycle (Years)**	10
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**
Project	**Status**	**Update**			
Scope		The scope of the project remains on target.			
Schedule		The State Team has met to discuss the proposal. A new plan that includes an upgraded timeline to R.174 has been approved. The vendor has sent over an updated expectation of the schedule and will be working on the detailed milestone dates so we can align an overall project schedule.			
Budget		The budget continues to be on track and monitored for adjustments needed. Upon schedule alignment an updated IT ABC will be created. Working with the business to ensure all updates are present and any changes are made to bring the budget up to an accurate representation of the present.			

Scope Summary
Implementation of an electronic procurement solution which enables end-to-end source-to-pay procurement while increasing transparency and purchasing consistencies. Implementation will result in an innovative and fully integrated solution empowering the State to improve customer service within the State, with the vendor community, and public access of information while reducing the cost of procurement through gaining grater economies of scale. The solution will integrate with the State's financial system, VISION and be able to report out spend data across the State.

Schedule Summary
The project implementation is expected to take approximately 18 months. Due to a pause that was required to respond to COVID related demands, the implementation is expected to now be completed by mid-year 2023.

Budget Summary		
Total Implementation Cost	**Total State Implementation Cost**	**State Fund Type**
$8,852,186	$8,852,186	Internal Services Fund: 59300
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$5,950,000	$5,950,000	Internal Services Fund: 59300
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$14,802,186	$14,802,186	Internal Services Fund: 59300Internal Services Fund: 59300
FY24 Legislative Funding Request Amount	$0.00	**FY24 Legislative Funding Request Fund Type**	N/A

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	AOA BGS Workplace Information Management System (WIMS)				
Agency	Agency of Administration		**Report Date**		12/12/2022
Department	Department of Buildings and General Services				
Project Start Date	12/19/2019	**Project End Date**	12/31/2024	**Solution Life Cycle (Years)**	5
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**

Project	Status	Update
Scope	🟩	Several Change Requests were recently processed to defer some scope and increase the amount of drawing conversions that were slightly underestimated. The current scope of work includes obtaining quotes for developing 6-7 interfaces. The VT Team and Contractor need to plan for this work to be completed.
Schedule	🟨	After recently moving several module implementation dates in the schedule to reflect a new completion date of 12/23, it's now also noted that the first planned integration is taking longer than initially planned and high-level placeholder timeframes need to be added for 6 more integrations, and therefore the schedule needs to be updated again.
Budget	🟩	There are no issues with the current budget available, however the likely extension of the project duration to accommodate all remaining module implementations and 7 system interfaces will likely require a recalculation of the long-term costs for assigned ADS resources. While anticipated funds appear to be available, a revised spending plan is under development.

Scope Summary
In scope items for this project are several modules from the AiM system by AssetWorks and integrations with several other systems including VISION, Bank of America Works, VAMIS, and VT-Buys. This will aid Building and General Services in space management, Capital projects, and all Buildings and General Services operations. In addition, the AiM system will change the operations of the business and create better transparency.

Schedule Summary
This implementation started on 3/30/2021 and is currently estimated to be completed in Dec of 2024. However this estimate may likely change as the half dozen planned integrations will not be quoted and planned in detail until later in the project as they come up in the schedule.

Budget Summary		
Total Implementation Cost	**Total State Implementation Cost**	**State Fund Type**
$2,098,231.45	$2,098,231.45	ADS IT Fund Appropriation
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$898,188.10	$898,188.10	ADS IT Fund Appropriation
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$2,996,419.55	$2,996,419.55	ADS IT Fund AppropriationADS IT Fund Appropriation
FY24 Legislative Funding Request Amount	$0.00 **FY24 Legislative Funding Request Fund Type**	N/A

IT ACTIVITY ANNUAL SUMMARY REPORT

Project	AOA Department of State Libraries - Vermont Online Library			
Agency	Agency of Administration		**Report Date**	12/12/2022
Department	Department of State Libraries			
Project Start Date	1/31/2022	**Project End Date**	3/31/2023	**Solution Life Cycle (Years)**	4

Current Project Phase	Exploring	Initiating	Planning	Executing	Closing

Project	Status	Update
Scope		There is no change, risk or issues related to project scope.
Schedule		The project has transitioned to closing activities; all associated schedule risks have been closed.
Budget		The project is on budget. Implementation costs should be re-validated via an updated IT ABC form at the conclusion of the contract period.

Scope Summary

The Vermont Online Library is a collection of databases provided statewide to Vermonters of all ages via their local public, school, or academic library. To ensure that we are meeting the information needs of Vermonters at a competitive price we propose issuing an RFP for bids that will include databases that meet the needs of all Vermonters.

Schedule Summary

A new contract and/or database is being worked on to extend the existing agreement. This is anticipated to be completed in the 1st quarter of 2023.

Budget Summary

Total Implementation Cost	Total State Implementation Cost	State Fund Type
$21,120	$7,180.80	General Funds
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$964,600	$327,964	General Funds
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$985,720	$335,144.80	General FundsGeneral Funds
FY24 Legislative Funding Request Amount	$0.00	**FY24 Legislative Funding Request Fund Type**	N/A

IT ACTIVITY ANNUAL SUMMARY REPORT

Project	AOA Enterprise Resource Planning (ERP) Project			
Agency	Agency of Administration		**Report Date**	12/12/2022
Department				
Project Start Date	11/1/2021	**Project End Date**	9/30/2025	**Solution Life Cycle (Years)**	10

Current Project Phase	Exploring	Initiating	Planning	Executing	Closing

Project	Status	Update			
Scope		High level scope has been defined for all workstreams, specific details and tasks to implement the scope will be refined upon selection of a vendor.			
Schedule		The implementation RFP responses are due on 12/21/2022 with a project implementation date estimated to start on 7/1/2023.			
Budget		The budget has been approved and there is a budget subcommittee responsible for monitoring expenditures for the effort.			

Scope Summary

The ERP Project is a multi-year project with multiple workstreams to upgrade the existing Human Capital Management system (VTHR), CGI Vantage Budget system, Finances VISION system as well as financial systems at the Agency of Transportation (STARS) and the Department of Labor (FARS) that currently run on 30+ year old mainframes.

Schedule Summary

The ERP project is a multi year with multiple workstreams. Budget System replacement is estimated to be a 12 month implementation. HCM replacement is estimated to be a 18 month implementation. Financials is estimated to be 18-24 month implementation. There will be overlap of workstreams, the entire project is expected to be complete in FY26.

Budget Summary

Total Implementation Cost	Total State Implementation Cost	State Fund Type
$11,000,675.35	$11,000,675.35	General Fund
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$24,060,148	$24,060,148	ISF
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$35,060,823.35	$35,060,823.35	General FundISF
FY24 Legislative Funding Request Amount	$0.00	**FY24 Legislative Funding Request Fund Type**	N/A

IT ACTIVITY ANNUAL SUMMARY REPORT

Project	AOA Tax Scanning, Capture, Imaging 2.0			
Agency	Agency of Administration		Report Date	12/12/2022
Department	Department of Taxes			
Project Start Date	1/25/2022	Project End Date	1/25/2024	Solution Life Cycle (Years)	5

Current Project Phase	Exploring	Initiating	Planning	Executing	Closing

Project	Status	Update
Scope		Requirements for scanning, capture and imaging are finalized. As the team progresses on the amendment with the vendor, scope for document management will be finalized.
Schedule		The project schedule has been re-baselined through the completion of planning and initiation of execution. When a vendor is selected, an implementation schedule will be developed in partnership. Target date to begin execution will be June 23'.
Budget		Budget is on track.

Scope Summary

Tax will be replacing their current scanning systems software that supports paper returns, payments & remittances processes.The solution will update legacy technology that is over 20 years old. The focus of the initiative will build out four main components, including Document Capture, Check Processing, Conversion and Content Management.

Schedule Summary

The expected duration of the project will be 2 years ending in Winter 24'. Procurement will likely be completed by the end of May 23'. The schedule for execution will need to be developed in conjunction with the selected vendor.

Budget Summary

Total Implementation Cost	Total State Implementation Cost	State Fund Type
$2,204,520	$2,204,520	Special Fund - 21909 - Tax Computer Modernization Fund
Total Operating Cost	Total State Operating Cost	State Fund Type
$1,231,565	$1,231,565	Special Fund - 21909 - Tax Computer Modernization Fund
Total IT Activity Cost	Total State IT Activity Cost	State Fund Type
$3,436,085	$3,436,085	Special Fund - 21909 - Tax Computer Modernization FundSpecial Fund - 21909 - Tax Computer Modernization Fund
FY24 Legislative Funding Request Amount	$0.00	FY24 Legislative Funding Request Fund Type	N/A

IT ACTIVITY ANNUAL SUMMARY REPORT				
Project	AOA TAX Vermont Property Information Exchange (VTPIE) formerly (IPTMS)			
Agency	Agency of Administration		**Report Date**	12/12/2022
Department	Department of Taxes			
Project Start Date	4/6/2020	**Project End Date** 9/1/2023	**Solution Life Cycle (Years)**	4
Current Project Phase	**Exploring**	**Initiating** / **Planning**	**Executing**	**Closing**

Project	Status	Update
Scope	🟩	The mission of the Vermont Property Information Exchange (VTPIE) formerly (IPTMS) Project is to procure a real-time, online system for the State to administer the statewide education property tax system. There are no concerns with the project scope nor are there any outstanding changes that have not been formally approved and logged.
Schedule	🟩	The contract was signed April 2020 and implementation is anticipated to be entirely complete in September 2023. There are no concerns with the project schedule at this time. Tasks are starting and ending on time and 90% are on track to meet dates.
Budget	🟩	There are no issues with the project budget and is on track to be completed within implementations costs of $2,258,247.56. Current Spend = $721,435.98 Current Approved Retainage = $63,290 Total Project Implementation Estimate: $2,258,247.56 Actuals Spent Through FY23 September ADS Billing: $522,169.63

Scope Summary
The mission of the Vermont Property Information Exchange (VTPIE) formerly (IPTMS) Project is to procure a real-time, online system for the State to administer the statewide education property tax system. There are no concerns with the project scope nor are there any outstanding changes that have not been formally approved and logged.

Schedule Summary
The contract was signed April 2020 and implementation is anticipated to be entirely complete in September 2023. There are no concerns with the project schedule at this time. Tasks are starting and ending on time and 90% are on track to meet dates.

Budget Summary		
Total Implementation Cost	**Total State Implementation Cost**	**State Fund Type**
$1,803,052.99	$1,803,052.99	Special Fund - 21909 Computer Modernization Fund
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$1,005,757	$1,005,757	Special Fund - 21909 Computer Modernization Fund
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$2,808,809.99	$2,808,809.99	Special Fund - 21909 Computer Modernization FundSpecial Fund - 21909 Computer Modernization Fund
FY24 Legislative Funding Request Amount	$0.00 / **FY24 Legislative Funding Request Fund Type**	N/A

Agency of Commerce and Community Development (ACCD)

IT ACTIVITY ANNUAL SUMMARY REPORT

Project	ACCD Grants Management Solution				
Agency	Agency of Commerce and Community Development		Report Date		12/12/2022
Department	Department of Economic Development				
Project Start Date	9/1/2022	Project End Date	1/1/2024	Solution Life Cycle (Years)	5
Current Project Phase	Exploring	Initiating	Planning	Executing	Closing

Project	Status	Update
Scope	🟩	No outstanding changes have been formally approved and logged.
Schedule	🟩	Tasks are starting and ending on time and more than 90% are on track to meet dates.
Budget	🟩	Costs for tasks and phases are less than 110% of baseline costs.

Scope Summary

This project will migrate grant programs from Agate Intelligrants to an improved grants management solution with integrated tools for application forms, document generation, e-signature, and file storage.

Schedule Summary

Start date of 9/1/2022 and end date of 1/1/2024.

Budget Summary

Total Implementation Cost	Total State Implementation Cost	State Fund Type
$1,725,000	$569,250	General Fund
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$2,245,000	$2,245,000	General Fund
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$3,970,000	$2,814,250	General FundGeneral Fund
FY24 Legislative Funding Request Amount	$0.00	**FY24 Legislative Funding Request Fund Type**	N/A

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	ACCD VermontVacation.com				
Agency	Agency of Commerce and Community Development		**Report Date**		12/12/2022
Department	Department of Tourism and Marketing				
Project Start Date	12/1/2021	**Project End Date**	5/31/2023	**Solution Life Cycle (Years)**	5
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**

Project	Status	Update
Scope		Scope/Requirements are in the process of being defined with a finalized document to be approved no later than 1/13/2023.
Schedule		The project schedule is currently on schedule.
Budget		There is currently no indication that the project will run over budget.

Scope Summary
The implementation of an existing content management system that enables a workflow from content development to review/approval and ultimately to production; and the development and implementation of a design system (a component library) that can be used to compose compelling layouts across devices, browsers, and screen resolutions, and for people with varying abilities

Schedule Summary
Target go-live for the new site is 4/30/2023. Full retirement of Site Core infrastructure to occur by 4/30/23.

Budget Summary		
Total Implementation Cost	**Total State Implementation Cost**	**State Fund Type**
$322,876.15	$322,876.15	General Fund
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$240,000	$240,000	General Fund
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$562,876.15	$562,876.15	General FundGeneral Fund
FY24 Legislative Funding Request Amount	$0.00	**FY24 Legislative Funding Request Fund Type**	N/A

Agency of Agriculture Food & Markets (AGR)

*No IT Activities over $500,000 dollars to report this year

Agency of Digital Services (ADS)

IT ACTIVITY ANNUAL SUMMARY REPORT						
Project	ADS Shared Services VoIP					
Agency	Agency of Digital Services			**Report Date**		12/12/2022
Department						
Project Start Date	3/4/2020	**Project End Date**	12/31/2023	**Solution Life Cycle (Years)**		5
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**		**Closing**

Project	Status	Update
Scope		There are no known issues with the project scope
Schedule		The vendor is refining the current schedule, populating it with details on e911 sites and VoIP transition sites (i.e. DOC & DPS).
Budget		There are no known issues with the project budget.

Scope Summary

This project will transition the support of the States 6500 Enterprise Voice over Internet Protocol (VoIP) platform users currently managed by the Agency of Digital Services (ADS) Shared Services Division to Contractor NWN. Additionally, new features to support E911 location information will also be included as well as provisions for additional scope for a Contact Center.

Schedule Summary

The work was initially thought to last 6 months beginning Oct 2021. However, there is a lot more work involved to transition the state prison sites and Public Safety, as well as updating each State facility to support the e911 enhancements. With limited resources, the duration of the project will take much longer than initially targeted and is currently estimated to last through Dec 2023.

Budget Summary

Total Implementation Cost	Total State Implementation Cost	State Fund Type
$396,469.20	$396,469.20	58100 Information Technology
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$5,953,500	$5,953,500	58100 Information Technology
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$6,349,969.20	$6,349,969.20	58100 Information Technology58100 Information Technology
FY24 Legislative Funding Request Amount	$0.00	**FY24 Legislative Funding Request Fund Type**	N/A

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	ADS SIEM Security Implementation				
Agency	Agency of Digital Services		**Report Date**		12/12/2022
Department					
Project Start Date	6/13/2022	**Project End Date**	12/12/2022	**Solution Life Cycle (Years)**	3
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**
Project	**Status**		**Update**		
Scope			Implementation of an enterprise wide Security Information and Event Management (SIEM) application, leveraging Splunk as the platform. The implementation allows the continuous monitoring of data sources and system logs across the State.		
Schedule			The project is currently in the execution phase. There are three work streams for implementation: Splunk Professional Services: 9/16-11/22 - Completed Splunk SOAR: 10/31/2022 - 12/7/2022 - Completed NuHarbor Complete Onboarding: 11/22-12/12 - In Progress		
Budget			Budget is on track.		

Scope Summary

The ADS Security Office will be implementing a Security Information and Event Management (SIEM) IS to assist in the monitoring of data systems across the SoV network. 35 data sources have been identified for onboarding with the opportunity to add additional sources during the managed services period.

Schedule Summary

The project will run from July 22' through mid December 22'. Execution began in September 22' and is scheduled to be completed on December 12 promptly transitioning to managed services and security monitoring.

Budget Summary

Total Implementation Cost		**Total State Implementation Cost**		**State Fund Type**	
$202,064		$202,064		ARPA	
Total Operating Cost		**Total State Operating Cost**		**State Fund Type**	
$3,527,439.96		$3,527,439.96		Internal Services Fund: CIT	
Total IT Activity Cost		**Total State IT Activity Cost**		**State Fund Type**	
$3,729,503.96		$3,729,503.96		ARPAInternal Services Fund: CIT	
FY24 Legislative Funding Request Amount	$1,000,000		**FY24 Legislative Funding Request Fund Type**	Communication and Information Technology Internal Service Fund	

Agency of Education (AOE)

IT ACTIVITY ANNUAL SUMMARY REPORT						
Project	AOE Alternate Assessment					
Agency	Agency of Education			**Report Date**		12/12/2022
Department						
Project Start Date	2/2/2022	**Project End Date**	12/31/2022	**Solution Life Cycle (Years)**		5
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**		**Closing**

Project	Status	Update
Scope	🟩	This project is for the establishment of a platform to administer alternate assessments to students with significant cognitive disabilities in the areas of Math, Science, and English Language Arts, as well as for alternate assessment development, as described in the Consolidated State Plan. Scope will be set and baselined upon execution of contracts.
Schedule	🟩	The project schedule is on track.
Budget	🟩	The project budget is on track.

Scope Summary
This project is for the establishment of a platform to administer alternate assessments to students with significant cognitive disabilities in the areas of Math, Science, and English Language Arts, as well as for alternate assessment development, as described in the Consolidated State Plan.

Schedule Summary
Procurement of a vendor is currently in process. Once a contract has been executed, it is estimated that development and implementation of this system will take approximately 6 months to complete, with a system launch planned for spring 2023.

Budget Summary		
Total Implementation Cost	**Total State Implementation Cost**	**State Fund Type**
$174,580	$0.00	N/A
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$1,750,000	$0.00	N/A
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$1,924,580	$0.00	N/AN/A
FY24 Legislative Funding Request Amount	$0.00	**FY24 Legislative Funding Request Fund Type**	N/A

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	AOE Child Nutrition Management System (CNP)				
Agency	Agency of Education			**Report Date**	12/12/2022
Department					
Project Start Date	12/18/2018	**Project End Date**	12/31/2023	**Solution Life Cycle (Years)**	5
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**

Project	Status	Update
Scope	🟥	Scope remains in red until we have fully documented where all phase 1 scope fits into an approved release schedule and there is a timeline for phase 2 deliverables.
Schedule	🟥	Vendor is not maintaining a project schedule. A contract amendment has been drafted which will extend the implementation timeline through 12/31/23 and the overall contract time, including the maintenance and support period, through 06/30/28.
Budget	🟩	The amendment to the current contact will increase the contact total by $463,794.75, all due to the extension of the maintenance and support years out to 06/30/28.

Scope Summary
This project is to replace the Agency's Child Nutrition Management System. The new system has replaced the previous system and will offer expanded functionality once phase 2 is completed. The new system accepts and processes program applications and claims, manages data collections, and provides reporting for all School Nutrition Programs and Child and Adult Care Programs through the United States Department of Agriculture.

Schedule Summary
The project schedule has been extended by formal change request once and a contract amendment is pending execution to extend the implementation period through 12/31/23 to complete phase 2. Vendor constraints, unforeseen data conversion issues, and COVID complications have contributed to the implementation delays.

Budget Summary		
Total Implementation Cost	**Total State Implementation Cost**	**State Fund Type**
$460,178.1	$0.00	N/A
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$652,500	$0.00	N/A
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$1,112,678.1	$0.00	N/A
FY24 Legislative Funding Request Amount	$0.00	**FY24 Legislative Funding Request Fund Type**	N/A

IT ACTIVITY ANNUAL SUMMARY REPORT						
Project	AOE Dual Enrollment Voucher System					
Agency	Agency of Education			**Report Date**		12/12/2022
Department						
Project Start Date	12/1/2021	**Project End Date**	9/29/2023	**Solution Life Cycle (Years)**		5
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**		**Closing**

Project	Status	Update
Scope		Development of software to support the State's Dual Enrollment Program Voucher System which provides a way for students, voucher coordinators, and college administrators to manage high school students enrolled in college courses including the eligibility, voucher creation, available college courses, and reporting necessary for colleges to seek reimbursement from the dual enrollment program.
Schedule		The high-level schedule will be created after discussions with the stakeholders, which will be baselined once we have executed contracts with a vendor and the vendor proposes its own schedule. Extension of current solution until 06/30/23 should allow ample time for implementation of a new solution.
Budget		The project has an IT ABC approved budget with allocated ARPA funds.

Scope Summary
Development of software to support the State's Dual Enrollment Program Voucher System which provides a way for students, voucher coordinators, and college administration to manage high school students enrolled in college courses including the eligibility, voucher creation, available college courses, and reporting necessary for colleges to seek reimbursement from the dual enrollment program.

Schedule Summary
The project is estimated to be complete by Fall 2023.

Budget Summary		
Total Implementation Cost	**Total State Implementation Cost**	**State Fund Type**
$450,210	$0.00	General Funds
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$625,000	$625,000	General Funds
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$1,075,210	$625,000	General FundsGeneral Funds
FY24 Legislative Funding Request Amount	$0.00	**FY24 Legislative Funding Request Fund Type**	N/A

IT ACTIVITY ANNUAL SUMMARY REPORT

Project	AOE Education Data Standard (Ed-Fi)				
Agency	Agency of Education			Report Date	12/12/2022
Department					
Project Start Date	12/6/2021	Project End Date	1/1/2024	Solution Life Cycle (Years)	5
Current Project Phase	Exploring	Initiating	Planning	Executing	Closing

Project	Status	Update
Scope	🟩	Scope will be reviewed and revised as needed for the RFP re-release.
Schedule	🟨	The originally drafted RFP was cancelled and reissued, creating a delay in the originally anticipated project schedule. An updated project implementation schedule is expected to be developed in alignment with the selected vendor, which is forthcoming.
Budget	🟩	Setup of the Pilot year environment in-house allows for moving forward with the Pilot for the upcoming school year as planned which eliminates the immediate budget risk.

Scope Summary

The project will enable the State to collect education data from Vermont's Supervisory Unions and Districts (SU/SDs) via a modern, secure, and accurate data architecture using the Ed-Fi application programming interface (API) and operational data store (ODS). The project includes a pilot for school year 22-23, implemented by Agency of Digital Services staff, and a production environment implemented by a vendor for the 23-24 school year forward.

Schedule Summary

The pilot environment for the 22-23 school year to test the standard Ed-Fi implementation of the API and the ODS has been setup and is ready for the SU/SDs participating in the pilot. A vendor is being sought, via RFP, to help setup the system and processes that will be used as the production environment, incorporating the lessons from the pilot year, for use in school year 23-24 forward.

Budget Summary

Total Implementation Cost	Total State Implementation Cost	State Fund Type
$965,080	$0.00	N/A
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$392,940	$0.00	N/A
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$1,358,020	$0.00	N/A
FY24 Legislative Funding Request Amount	$0.00	**FY24 Legislative Funding Request Fund Type**	N/A

IT ACTIVITY ANNUAL SUMMARY REPORT

Project	AOE Educator Licensing System (ELS)		
Agency	Agency of Education	Report Date	12/12/2022
Department			
Project Start Date	7/1/2020	Project End Date	12/29/2023	Solution Life Cycle (Years)	5

Current Project Phase	Exploring	Initiating	Planning	Executing	Closing

Project	Status	Update
Scope	(green)	Current state process flows have been created and approved for 11 business workflows. User stories have been approved in Azure DevOps (ADO).
Schedule	(yellow)	The release of the RFPs was delayed one month due to modifications allowing COTS solutions in addition to a Salesforce/OnBase combination. The impact of this change may be more than an additional month since the implementation timeline is unknown, keeping the schedule in yellow. 11/21: Last Vendor demonstration completed 11/22: Final evaluations began
Budget	(green)	AOE has completed the AOA Revised Response to AOE IT Projects SFR Questionnaire dated 03/17/22. Pursuant to that, this project has been approved to use the ARPA-SFR dollars allocated to it in last year's budget. M&O costs associated with the extension of the project are $200,000, for use of the current licensing solution, ALiS, through 12/31/23.

Scope Summary

A new system for educator licensing, including fee collection and enforcement case management. The system will be used to issue both new licenses and license renewals, track educator continuing education requirements needed to maintain a license, and manage licensing enforcement cases. The new system will either leverage the existing Salesforce enterprise environment, using OnBase as the document management solution, our preferred approach, or will be based on a Commercial Off The Shelf (COTS) solution. Direction will be determined during the evaluation of the RFPs.

Schedule Summary

The RFP allowing Commercial Off The Shelf (COTS) software responses was released in September 2023. Independent Review and procurement activities will be completed in 2023. Implementation dates will be determined once the vendor has been selected. The expected project completion is December 2023.

Budget Summary

Total Implementation Cost	Total State Implementation Cost	State Fund Type
$1,315,646	$39,469.38	Education
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$1,520,560	$1,520,560	Teacher Licensing Fund (21240)
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$2,836,206	$1,560,029.38	Teacher Licensing Fund (21240)
FY24 Legislative Funding Request Amount	$150,000	**FY24 Legislative Funding Request Fund Type**	Teacher Licensing Fund (21240)

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	AOE GMS Grants Management System				
Agency	Agency of Education			**Report Date**	12/12/2022
Department					
Project Start Date	1/27/2017	**Project End Date**	11/4/2022	**Solution Life Cycle (Years)**	5
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**
Project	**Status**	**Update**			
Scope		This project has remained within its originally planned scope, utilizing both the annual maintenance category and contingency reserves to process a handful of small changes and annual updates to the system each year. The original objectives of implementing an online system for requesting, processing, and monitoring grants has been completed as planned.			
Schedule		Project implementation work including all remaining punch-list items are completed now, just ahead of the current contract end date.			
Budget		This project is well within its budget with over 90% of original reserves remaining. The implementation project will remain open until the remaining ADS Labor invoices for Sept and first half of Oct 2022 are received and loaded into EPMO PPM to finalize budget information. Once done, the project will be closed.			
Scope Summary					
The scope includes online grant applications in a dozen program areas throughout AOE, to include workflow review and approvals between the AOE and VT School Districts. Grant monitoring will also be developed for each one and a data warehouse is being established for a number of reporting opportunities. Annually, there are adjustments made to the grant pages (i.e. advancing the fiscal year referenced in the grant), and an occasional enhancements made as needed. Other one-off requirements are also being developed as part of a minor list of deliverables that remain.					
Schedule Summary					
The new system was being implemented within a year of its start date for each of the Agency of Education (AOE) Program areas, with a number of residual requirements being completed thereafter. Now in it's 5th and final contract year, those residual "punch list" items are still being developed. A very good working relationship between the AOE and Contractor has allowed for these additional items to take longer than necessary to get completed, while both parties have been resource challenged since the initial grant implementation work was completed.					
Budget Summary					
Total Implementation Cost		**Total State Implementation Cost**		**State Fund Type**	
$906,249		$108,749.88		General Fund 10000, Special Fund 21370	
Total Operating Cost		**Total State Operating Cost**		**State Fund Type**	
$770,000		$92,400		General Fund 10000, Special Fund 21370	
Total IT Activity Cost		**Total State IT Activity Cost**		**State Fund Type**	
$1,676,249		$201,149.88		General Fund 10000, Special Fund 21370	
FY24 Legislative Funding Request Amount	$0.00		**FY24 Legislative Funding Request Fund Type**		N/A

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	AOE Knowledge Center Expansion (KCE)				
Agency	Agency of Education			**Report Date**	12/12/2022
Department					
Project Start Date	2/15/2021	**Project End Date**	7/1/2022	**Solution Life Cycle (Years)**	5
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**

Project	Status	Update
Scope		All scope related to implementation of the technical solution and extended content support has been completed by vendor.
Schedule		All vendor implementation deliverables have been completed.
Budget		Project was completed under budget.

Scope Summary

This project expanded upon the existing COVID Help Desk application with the development of a community portal to provide a public facing, searchable Knowledge Base solution and expanded the Help Center functionality to all AOE divisions. The Knowledge Articles in the solution are organized by Hubs and Topics, as well as resource type, to help users find the appropriate content quickly and easily. The scope for this project has been completed.

Schedule Summary

The solution had a technical go live on 02/15/22 and a public go live on 09/09/22. Between technical and public go lives, AOE staff was trained on the system and the resource center was populated with content. Project is completed.

Budget Summary

Total Implementation Cost	Total State Implementation Cost	State Fund Type
$364,056	$0.00	N/A
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$316,500	$0.00	N/A
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$680,556	$0.00	N/AN/A
FY24 Legislative Funding Request Amount	$0.00	**FY24 Legislative Funding Request Fund Type**	N/A

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	AOE Literacy Professional Learning (Act 28)				
Agency	Agency of Education		**Report Date**		12/12/2022
Department					
Project Start Date	1/31/2022	**Project End Date**	7/31/2023	**Solution Life Cycle (Years)**	2
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**

Project	Status	Update
Scope	*(green)*	The scope includes both an online professional learning platform to house self-guided training modules and development of module content that covers brain development. The platform must include the ability to assess learning after completing a training module.
Schedule	*(red)*	A schedule will be created, and a baseline established once a vendor contract has been executed. The project end date is currently 7/31/2023, a contract has not been fully executed.
Budget	*(yellow)*	The actual forecasted cost based on the apparent successful vendor response represents a very large increase in vendor costs from the approved IT ABC. The IT ABC is being revised to reflect the cost change.

Scope Summary
The Vermont Agency of Education seeks an online professional learning product that covers brain development and the neurological processes underlying language acquisition and the development of Phonics, Phonemic Awareness, Vocabulary, Fluency, and Reading Comprehension. The training products are intended to be used by all Vermont educators.

Schedule Summary
Vendor has been selected, contract negotiations have been successful, and contracts have been drafted. Implementation is scheduled to be complete by August 2023.

Budget Summary		
Total Implementation Cost	**Total State Implementation Cost**	**State Fund Type**
$314,736	$0.00	N/A
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$376,800	$0.00	N/A
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$691,536	$0.00	N/A
FY24 Legislative Funding Request Amount	$0.00	**FY24 Legislative Funding Request Fund Type**	N/A

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	AOE SSDDMS Shared School District Data Management System				
Agency	Agency of Education			**Report Date**	12/12/2022
Department					
Project Start Date	8/30/2017	**Project End Date**	12/31/2024	**Solution Life Cycle (Years)**	7
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**

Project	Status	Update
Scope	🟥	The future scope of the project is uncertain, with AOE awaiting the outcome of a recommendation to the General Assembly, and a decision on that proposal next spring. There are 100 requested enhancements reflecting missing and/or desired features that influence changes to the scope and quality of the solution. Because of this and the uncertainty of implementing more SUs/SDs, the scope is considered RED.
Schedule	🟥	No comprehensive schedule ever developed or managed to reflect the work. With future implementation Rounds paused and yet to be scheduled there is no estimation when a timeline and/or project completion date will be established.
Budget	🟩	There are no issues or concerns in completing the current scope of work with the currently available budget. There is a $119K contingency reserve still available for AOE's discretionary spending, but beyond that, product enhancements and any related potential development costs are currently outside the scope of this projects implementation budget.

Scope Summary

The scope of this project is to migrate all VT school districts from their current Finance and HR systems into a centralized solution. Additionally, a new coding format known as the Uniform Chart of Accounts (UCOA) will standardize the codes used by all the districts. Due to shortcomings with the product and Vendor meeting SU/SD business needs, and challenging system upgrades that negatively impact the solution and its usability, the project has paused. During this pause, a group of Key Stakeholders will develop a recommended path forward and present it to the General Assembly in Dec 2022. The results of that plan, proposed changes to the current scope and contract, and it's approval, may very well change the scope of this project.

Schedule Summary

The basic migration and implementation of all school districts into the new Shared School District Data Management System (SSDDMS) is to be completed by Dec 31, 2022, however statute changes under review by the General Assembly would extend that into 2023 while a Study Group develops a path forward recommendation. There are currently 20 of 53 SUs/SDs implemented with another underway this summer/fall timeframe.

Budget Summary

Total Implementation Cost	Total State Implementation Cost	State Fund Type
$3,340,513.50	$3,340,513.50	Education
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$4,284,311.29	$4,284,311.29	Education
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$7,624,824.79	$7,624,824.79	Education
FY24 Legislative Funding Request Amount	$0.00	**FY24 Legislative Funding Request Fund Type**	N/A

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	AOE Statewide Assessments				
Agency	Agency of Education			**Report Date**	12/12/2022
Department					
Project Start Date	5/1/2021	**Project End Date**	10/28/2022	**Solution Life Cycle (Years)**	5
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**

Project	Status	Update
Scope		This project is for the establishment of a platform to administer peer-reviewed assessments to all students in the areas of Math, Science, and English Language Arts, as well as for peer-reviewed assessment development, as described in the Consolidated State Plan. The scope of this project is on track.
Schedule		The contract was executed on 10/3/22. Project close out is in process.
Budget		The updated ITABC form was fully executed effective 12/13/2021. The project is currently within budget.

Scope Summary
This project is for the establishment of a platform to administer peer-reviewed assessments to all students in the areas of Math, Science, and English Language Arts, as well as for peer-reviewed assessment development, as described in the Consolidated State Plan.

Schedule Summary
A vendor has been selected and the contract has been routed for execution. It is estimated that development and implementation of this system will take approximately 6 months once the contract has been executed. The system launch is planned for early 2023.

Budget Summary		
Total Implementation Cost	**Total State Implementation Cost**	**State Fund Type**
$82,090	$12,313.50	General Funds
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$15,800,683	$23,70,102.45	General Funds
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$15,882,773	$2,382,415.95	General Funds
FY24 Legislative Funding Request Amount	$405,079.05	**FY24 Legislative Funding Request Fund Type**	General Funds

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	AOE Vermont Adult Education and Literacy (AEL)				
Agency	Agency of Education			**Report Date**	12/12/2022
Department					
Project Start Date	9/1/2021	**Project End Date**	4/14/2023	**Solution Life Cycle (Years)**	5
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**

Project	Status	Update
Scope		Project scope has been defined, no changes or updates have been made at this time.
Schedule		The project is currently ahead of schedule. The go live date is April 14, 2023.
Budget		Budget is on track.

Scope Summary
The AOE Vermont Adult Education and Literacy (AEL) Project is a procurement of a new system that allows AOE to track and monitor the progress of adult students toward the achievement of their High School Diploma or equivalent. System features include intake, assessment, case management and reporting.

Schedule Summary
Implementation has started and is scheduled to run through April of 23' with a completion date and transition to managed services for April 14, 2023.

Budget Summary		
Total Implementation Cost	**Total State Implementation Cost**	**State Fund Type**
$510,304	$0.00	General Funds
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$768,400	$768,400	General Fund
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$1,278,704	$768,400	General Fund
FY24 Legislative Funding Request Amount	$120,000	**FY24 Legislative Funding Request Fund Type**	General Fund

Agency of Human Services (AHS)

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	AHS DAIL DLP Adult Protective Services Investigation System				
Agency	Agency of Human Services		**Report Date**		12/12/2022
Department	Department for Disabilities Aging and Independent Living				
Project Start Date	1/2/2020	**Project End Date**	12/31/2023	**Solution Life Cycle (Years)**	5
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**

Project	Status	Update
Scope		Scope has been defined by the requirements. Solution will continue to need a web interface for external submissions of abuse, neglect or exploitation reports, different review phases and business roles interaction with cases within a single solution, notification, and document creation as well as system data reporting capabilities. A Legal Module may also be included based on what Vendors propose. There is a potential for the Scope to adjust based on winning proposal. Scope will be recorded within appropriate project documents, and Requirements Matrix adjusted for deliverables validation.
Schedule		Procurement Schedule continues to be updated as the project moves forward with Proposal reviews and associated items (demonstrations, trial evaluations of proposed solution), with transition to the Contract phase and a working schedule for this item.
Budget		Cost Analysis has been created and used to update the estimated budget in the IT ABC, Project Charter and other appropriate project documentation. The document will be updated again once there is an winning proposal (Vendor's responses to the RFP) and Contract has been finalized.

Scope Summary
Scope will be to document business requirements, go through the RFP process, procure a viable solution, then develop (to extent needed or configuration), implement, testing, acceptance of the new solution.

Schedule Summary
DLP is looking to have a new solution in place no later than the close of the next State Fiscal Year (6/30/2022). Project delays have been experienced due to staff being allocated to COVID responsibilities.

Budget Summary		
Total Implementation Cost	**Total State Implementation Cost**	**State Fund Type**
$870,294	$870,294	General Fund
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$1,382,135	$1,382,135	General Fund
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$2,252,429	$2,252,429	General Fund
FY24 Legislative Funding Request Amount	$276,427	**FY24 Legislative Funding Request Fund Type**	General Fund

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	AHS DAIL ASD CRMS				
Agency	Agency of Human Services		**Report Date**		12/12/2022
Department	Department for Disabilities Aging and Independent Living				
Project Start Date	3/1/2022	**Project End Date**	10/2/2023	**Solution Life Cycle (Years)**	5
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**

Project	Status	Update
Scope		Scope has been defined by the requirements. There is a potential for the Scope to adjust based on winning proposal.
Schedule		Procurement Schedule is being drafted and will be updated as the project moves forward with Proposal reviews and associated items (demonstrations, trial evaluations of proposed solution), with transition to the Contract phase and a working schedule for this item.
Budget		Cost Analysis has been created and used to update the estimated budget in the IT ABC, Project Charter and other appropriate project documentation. The document will be updated again once there is a winning proposal (Vendor's responses to the RFP) and Contract has been finalized.

Scope Summary
Project will be to implement a modern interconnective system that will meet Adult Services Division's business needs.

Schedule Summary
It is anticipated that this project will take 12-18 months to implement based on other projects of this Scope. The Schedule for this project was impacted by resources being shifted to handle COVID-19 related responsibilities. Resources are now available and the Business is looking to having a new solution implemented.

Budget Summary		
Total Implementation Cost	**Total State Implementation Cost**	**State Fund Type**
$2,062,613.50	$1,031,306.75	General Fund
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$2,036,937.50	$1,018,468.75	General Fund
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$4,099,551	$2,049,775.50	General Fund
FY24 Legislative Funding Request Amount	$203,693.75	**FY24 Legislative Funding Request Fund Type**	General Fund

IT ACTIVITY ANNUAL SUMMARY REPORT

Project	AHS DCF CDD Integrated Information System			
Agency	Agency of Human Services		**Report Date**	12/12/2022
Department	Department for Children and Families			
Project Start Date	7/1/2020	**Project End Date**	12/30/2022	**Solution Life Cycle (Years)**	5

Current Project Phase	Exploring	Initiating	Planning	Executing	Closing

Project	Status	Update
Scope	RED	Red - New requests/functionality has been identified in discovery as well as in production as we continue to attempt to finalize our final implementation schedule. With each new task or change request, additional time and potentially cost must be assessed.
Schedule	RED	Red - The project schedule has not been confirmed past Sprint 15 (early January) as additional discovery was needed for the remaining implementation. The goal is to have this schedule updated and approved over the next few months.
Budget	YELLOW	Yellow - There are no new changes to the budget, though several are expected as the schedule of this implementation will need to extend into 2023.

Scope Summary

Child Development Division (CDD is currently executing its core business operations for Child Care through an outdated legacy application called Bright Futures Information System (BFIS). The BFIS system is currently running on an outdated platform that is no longer vendor supported and has proven to be inadequate. BFIS is in direct violation for the State of Vermont Cyber Security Directive 1.02. These 32 violations cannot be addressed due to software limitations. The BFIS application is prone to errors and has limited capability to take on new functionality. As a result, it is not possible to apply federally mandated changes to Child Care Financial Assistance Program calculations. This project replaces the CCFAP portion of BFIS.

Schedule Summary

Schedule Details continue to be flushed out after Vendor discovery sessions. Project implementation will continue into 2023

Budget Summary

Total Implementation Cost	Total State Implementation Cost	State Fund Type
$3,605,387.98	$1,442,155.19	General Fund
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$4,281,975	$1,241,772.75	General Fund
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$7,887,362.98	$2,683,927.94	General Fund
FY24 Legislative Funding Request Amount	$400,000.00	**FY24 Legislative Funding Request Fund Type**	General Fund

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	AHS DVHA HIE - VHIE Connectivity - 2022				
Agency	Agency of Human Services		**Report Date**		12/12/2022
Department	Department of Vermont Health Access				
Project Start Date	1/1/2022	**Project End Date**	12/31/2023	**Solution Life Cycle (Years)**	2
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**

Project	Status	Update
Scope		The scope is 77% complete for contract year 2022. Activities underway include general connectivity updates, development of an Integration Strategy between the VHIE and the VT Department of Health, creating Immunization Registry Bi-Directionality, and planning for developing Health Data Strategy and Data Governance.
Schedule		[Deliverables are Upon completion, no later than 12/31/22] IBID - Schedule risk associated with IBID project. The Healthcare Organization and their vendor may not have resources available to meet an accelerated schedule. VITL and VDH will prioritize this work to keep it moving as fast as possible.
Budget		on Budget

Scope Summary
To facilitate the sharing of health records, this project shall result in a Contractor working to increase the data sources contributing to the data in the Vermont Health Information Exchange (VHIE) and increase meaningful access to health data on the system through means such as a provider portal, direct feeds to Electronic Health Records (HER) and care coordination systems, and providing access to patient data through third-party applications as directed by federal interoperability rules.

Schedule Summary
The contract between the State of Vermont Health Information Exchange (VHIE) and it's technolgy partner, the VT Informaiton Technology Leaders (VITL) is an annual contract with scope estabished on a 12-month delivery cycle.

Budget Summary		
Total Implementation Cost	**Total State Implementation Cost**	**State Fund Type**
$1,374,735	$192,462.90	Health Information Technology (HIT)
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$0.00	$0.00	NA
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$1,374,735	$192,462.90	Health Information Technology (HIT)NA
FY24 Legislative Funding Request Amount	$250,678.56	**FY24 Legislative Funding Request Fund Type** Health IT Fund (HIT)

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	AHS DVHA HIE - VHIE Data Types - 2022				
Agency	Agency of Human Services		**Report Date**		12/12/2022
Department	Department of Vermont Health Access				
Project Start Date	1/1/2022	**Project End Date**	12/31/2023	**Solution Life Cycle (Years)**	2
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**

Project	Status	Update
Scope		No changes to scope have occurred.
Schedule		The project is on schedule.
Budget		The project work is on budget.

Scope Summary
The State continues to design Medicaid population health programs with the notion that a complete understanding of a person's health experience and the factors influencing their health is essential to impacting quality of care, coordination of care, cost of care, and provider burden. The Health Information Exchcange (HIE) is essential to ensuring that the State has the needed data to impact health policy priorities, and this funding will be used to develop and use the HIE system for this purpose. This includes, but is not limited to, consolidating data systems to streamline the HIE function of collecting health data to include clinical, claims, social determinants of health and other clinically sensitive data, and developing reporting infrastructure to use longitudinal health record data to inform Medicaid operations.

Schedule Summary
The contract between the State of Vermont Health Information Exchange (VHIE) and it's technolgy partner, the VT Informaiton Technology Leaders (VITL) is an annual contract with scope estabished on a 12-month delivery cycle.

Budget Summary		
Total Implementation Cost	**Total State Implementation Cost**	**State Fund Type**
$786,779.6	$110,149.14	Health Information Technology (HIT)
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$0.00	$0.00	Health Information Technology (HIT)
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$786,779.6	$110,149.14	Health Information Technology (HIT)
FY24 Legislative Funding Request Amount	$0.00	**FY24 Legislative Funding Request Fund Type**	N/A

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	AHS DVHA IEE VHC Modern Data Analytics Reporting (MDAR)				
Agency	Agency of Human Services			**Report Date**	12/12/2022
Department	Department of Vermont Health Access				
Project Start Date	7/13/2021	**Project End Date**	11/30/2022	**Solution Life Cycle (Years)**	5
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**

Project	Status	Update
Scope		The tasks for this project completed within the approved scope.
Schedule		The solution's go-live date was Wed, 10/5/2022 and the project closed Wed, 11/30/2022 as scheduled.
Budget		Current implementation spend is $ 2,722,134.55 . Total estimated implementation spend is $ 3,722,727.80 , representing a 73% of total spend

Scope Summary
The goal of this project is to replace Vermont Health Connect (VHC)'s hosted Oracle Business Intelligence Suite Enterprise Edition (OBIEE) reporting platform with a SaaS reporting platform.

Schedule Summary
The project went live on October 3, 2022.

Budget Summary		
Total Implementation Cost	**Total State Implementation Cost**	**State Fund Type**
$3,722,727.80	$1,191,272.90	Capital & General
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$14,305,460	$4,148,583.4	General
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$18,028,187.8	$5,339,856.3	Capital & GeneralGeneral
FY24 Legislative Funding Request Amount	$0.00	**FY24 Legislative Funding Request Fund Type**	N/A

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	AHS DVHA MMIS 5% Cost Sharing Cap				
Agency	Agency of Human Services		**Report Date**		12/12/2022
Department	Department of Vermont Health Access				
Project Start Date	8/2/2021	**Project End Date**	1/31/2023	**Solution Life Cycle (Years)**	5
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**

Project	Status	Update
Scope		All requirements are fully documented. The project is proceeding according to the defined scope.
Schedule		Go-Live is not on track to complete within approved baseline, however efforts to confirm a go-live date of late January 2023 are underway.
Budget		Budget is on track.

Scope Summary
Medicaid premiums and cost sharing incurred by all individuals in the Medicaid household may not exceed an aggregate limit of 5 percent of the family's income applied on a quarterly or monthly basis. This project will create a process to track each family's incurred premiums and cost sharing through an effective mechanism that does not rely on beneficiary documentation.

Schedule Summary
The solution is anticipating to go-live by January 31, 2023.

Budget Summary		
Total Implementation Cost	**Total State Implementation Cost**	**State Fund Type**
$1,150,325.26	$115,032.53	General
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$24,000	$12,000	General
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$1,174,325.26	$127,032.53	General
FY24 Legislative Funding Request Amount	$0.00	**FY24 Legislative Funding Request Fund Type**	N/A

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	AHS DVHA MMIS EVV (Electronic Visit Verification)				
Agency	Agency of Human Services		**Report Date**		12/12/2022
Department	Department of Vermont Health Access				
Project Start Date	3/1/2019	**Project End Date**	4/20/2023	**Solution Life Cycle (Years)**	5
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**

Project	Status	Update
Scope		Multiple Specification Orders open against the contract are impacting scope alignment to the original baselined activities. Progress to realign scope is underway with a Project Change Order.
Schedule		Federal EVV compliance requirements of the implementation are on track and have completed ahead of the approved baseline of 1/1/23, however efforts to re-baseline the remaining Specification Order schedule to reflect ongoing reporting controls development is still underway with Gainwell.
Budget		Project is IAPD funded with a 90/10 Federal match rate. Current implementation spend is $4,308,035.87. Total estimated spend is $3,475,251.70 representing an spend of an additional 24%. The team is working through updating the IT ABC and forecasting future spend.

Scope Summary
Implement an electronic visit verification system (EVV) that meets the Federal mandate and integrates with Vermont's Medicaid Management Information System (MMIS). Complete Contingency Acceptance Specification Orders (SO) and Compliance Reporting. Make available Phase 2 Home Health Services EVV record processing by 1/1/23 deadline.

Schedule Summary
EVV Phase 1 (Medicaid Personal Care Service delivery verification only): EVV Pilot launched 11/4/20 and was fully available by 12/31/20. Final CMS Phase 1 Certification Confirmation received 1/26/22. EVV Phase 2 (Medicaid Home Health Service delivery verification): VT Phase 2 platform enabled 12/1/22. 10/31/22 Received 1- yr CMS Good Faith Extension (GFE) for Phase 2 HHA vendor platform delays and Compliance Reporting controls development to be completed by 1/1/24.

Budget Summary		
Total Implementation Cost	**Total State Implementation Cost**	**State Fund Type**
$3,475,251.70	$347,525.17	General Fund
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$37,627.90	$9,406.98	General Fund
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$3,512,879.6	$356,932.15	General Fund
FY24 Legislative Funding Request Amount	$49,856.27	**FY24 Legislative Funding Request Fund Type**	General Fund

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	AHS DVHA MMIS Interoperability				
Agency	Agency of Human Services		**Report Date**		12/12/2022
Department	Department of Vermont Health Access				
Project Start Date	1/1/2021	**Project End Date**	12/29/2023	**Solution Life Cycle (Years)**	5
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**

Project	Status	Update
Scope		The tasks for the project to support the activities needed to conform with compliance to the CMS Interoperability and Patient Access final rule (CMS-9115-F).
Schedule		Interoperability and Patient Access (IPA) Workstream: Initial Go-Live July 2022 and Clinical Data Go-Live remains on track for May 2023 MMA / Buy In File Workstream: April 2022 Closed
Budget		Budget is on track.

Scope Summary
The project scope will include procurement of and engagement with a solution provider for the Application Programming Interfaces (APIs) as well as internal development of the changes required for the the Medicare Modernization Act (MMA)/ Buy In File process including design, development, testing and deployment service and deliverables.

Schedule Summary
Application Programming Interfaces (APIs) will begin to be implemented by April 2022 with additional functionality being added until full implementation by May 2023. Outstanding requirements yet to be defined by the Centers for Medicare and Medicaid Services (CMS) may require further work and will be evaluated as further information is provided from CMS.

Budget Summary		
Total Implementation Cost	**Total State Implementation Cost**	**State Fund Type**
$2,600,615.32	$260,061.53	General
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$625,200	$156,300	General
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$3,225,815.32	$416,361.53	General
FY24 Legislative Funding Request Amount	$48,771.09	**FY24 Legislative Funding Request Fund Type**	General Fund

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	AHS DVHA MMIS Long Term Care (LTC)				
Agency	Agency of Human Services		**Report Date**		12/12/2022
Department	Department of Vermont Health Access				
Project Start Date	9/13/2021	**Project End Date**	7/31/2023	**Solution Life Cycle (Years)**	3
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**

Project	Status	Update
Scope		The scope is defined as part of the Request for Proposal (RFP).
Schedule		Implementation is not on track to complete within approved baseline, however efforts to re-baseline the schedule is underway.
Budget		Given the expected extended schedule the project is expected to exceed the total estimated implementation spend. Efforts to re-baseline the budget are underway.

Scope Summary

This project is limited to the Long Term Care (LTC) data with the intent to utilize the Salesforce platform to create a single repository for LTC Medicaid client case tracking data.

Schedule Summary

The initial goal was to deliver this project by March 31, 2022. However, the vendor selection period has been extended. Therefore, a very notional project end date is estimated to be July 2023. A detailed project schedule is still required and will be updated once we have partnered with an implementation vendor.

Budget Summary

Total Implementation Cost	Total State Implementation Cost	State Fund Type
$787,089.58	$78,708.96	General
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$210,286.20	$52,571.55	General
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$997,375.78	$131,280.51	General
FY24 Legislative Funding Request Amount	$0.00	**FY24 Legislative Funding Request Fund Type**	N/A

IT ACTIVITY ANNUAL SUMMARY REPORT

Project	AHS DVHA MMIS Medicaid Data Warehouse & Analytic Solution (MDWAS)		
Agency	Agency of Human Services	**Report Date**	12/12/2022
Department	Department of Vermont Health Access		

Project Start Date	1/10/2022	Project End Date	6/12/2025	Solution Life Cycle (Years)	5

Current Project Phase	Exploring	Initiating	Planning	Executing	Closing

Project	Status	Update	
Scope		The tasks for this project are being completed within the approved scope of this project.	
Schedule		Contracting is on track to be completed in Spring 2023. Once vendors are contractually engaged, a more defined project schedule will be created.	
Budget		Given scope and schedule the project is expected to exceed the total estimated implementation spend. Efforts to re-baseline the budget are underway.	

Scope Summary

The Medicaid Data Warehouse and Analytic Solution (MDWAS) will leverage new and existing technologies to improve access, security, integrity, and utility of the State's Medicaid data for AHS departments involved with Medicaid service delivery. The MDWAS Project will provide a new data interface for stakeholders to access, analyze, and report using Medicaid claims, non-claim payments, and clinical data.

Schedule Summary

The project is anticipated to occur over three years, starting in 2022 and going through 2025. Once vendors are contractually engaged a more defined project schedule will be created and shared with stakeholders.

Budget Summary

Total Implementation Cost	Total State Implementation Cost	State Fund Type
$33,917,808	$3,391,780.80	General Funds
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$64,762,927.90	$16,190,731.98	General Funds
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$98,680,735.9	$19,582,512.78	General Funds

FY24 Legislative Funding Request Amount	$1,100,547.78	FY24 Legislative Funding Request Fund Type	General Fund

IT ACTIVITY ANNUAL SUMMARY REPORT

Project	AHS DVHA MMIS Payment and Delivery System Reform (2022)		
Agency	Agency of Human Services	Report Date	12/12/2022
Department	Department of Vermont Health Access		
Project Start Date	10/1/2021	Project End Date	9/30/2023	Solution Life Cycle (Years)	5

Current Project Phase	Exploring	Initiating	Planning	Executing	Closing

Project	Status	Update
Scope		Scope of current workstreams is stable. Planning for an ITABC form update to quantify new scope, update the project budget and extend the current timeline is underway.
Schedule		The overall payment reform project is on track, with several workstreams in various stages of design, development and implementation (DDI.) A Project Change Request to move the date for GPP is complete; will not impact overall project schedule.
Budget		Current implementation spend to-date is $1,408,578.16. Total estimated implementation spend for the project is $3,316,696.71. Planning for an updated ITABC form is underway.

Scope Summary

In this project, Vermont's Medicaid Agency plans, designs, implements and evaluates advanced payment and care delivery models as alternatives to traditional fee-for-service payment, leveraging MMIS system enhancements and innovative program design. Vermont is a nationally-recognized leader in Medicaid payment reform efforts.

Schedule Summary

The Medicaid Payment Reform project is an ongoing initiative, in line with the Agency of Human Services' top priority of moving Medicaid services to a value-based framework. This project is current approved and funded by a CMS-approved Implementation Advanced Planning Document (IAPD) and a correlating IT ABC form that covers the time period of 10/1/21 to 9/30/23.

Budget Summary

Total Implementation Cost	Total State Implementation Cost	State Fund Type
$3,316,696.71	$331,669.67	General Fund
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$0.00	$0.00	General Fund
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$3,316,696.71	$331,669.67	General Fund
FY24 Legislative Funding Request Amount	$204,650.40	**FY24 Legislative Funding Request Fund Type**	General Fund

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	AHS DVHA MMIS PIE (Payer Initiated Eligibility)				
Agency	Agency of Human Services		**Report Date**		12/12/2022
Department	Department of Vermont Health Access				
Project Start Date	5/17/2018	**Project End Date**	2/28/2023	**Solution Life Cycle (Years)**	5
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**
Project	**Status**	**Update**			
Scope		Project team is adhering to the scope outlined in the project charter and as per the documented requirements. Team continues to track requirements in Azure DevOps (ADO).			
Schedule		The updated project schedule is now stable and is monitored daily. Go-Live is currently planned for mid to late January 2023 with project end targeting February 2023. There is small amounts of buffer to allow to for the specific Go-Live date to fluctuate.			
Budget		Current implementation spend is $791,912.06. Total estimated implementation spend is $855,576, representing 93% of total spend.			

Scope Summary

The scope of this project is for the implementation and use of the Payer Initiated Interface (PIE). The intent is to reduce claims paid for members/beneficiaries who have other health insurance coverage and become compliant with the requirement of the Deficit Reduction Act (DRA) of 2005.

Schedule Summary

The project is on schedule to complete by February 28, 2023.

Budget Summary

Total Implementation Cost	Total State Implementation Cost	State Fund Type
$855,576	$85,557.6	General Fund
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$0.00	$0.00	N/A
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
855576	85557.6	General Fund
FY24 Legislative Funding Request Amount	$0.00	**FY24 Legislative Funding Request Fund Type**	N/A

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	AHS DVHA MMIS T-MSIS (Transformed Medicaid Statistical Information System)				
Agency	Agency of Human Services		**Report Date**		12/12/2022
Department	Department of Vermont Health Access				
Project Start Date	7/1/2020	**Project End Date**	12/31/2023	**Solution Life Cycle (Years)**	5
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**

Project	Status	Update
Scope		The tasks for the Deemed Newborn/Former Foster Child workstream will required a specification order from Gainwell on the work to be performed in this workstream when work begins. TMSIS general work is being performed within the approved scope.
Schedule		Implementation is on track to complete within approved baseline for the Deemed Newborn/Former Foster Child workstream by 08/08/2023.
Budget		Current implementation spend is $1,897,512.98. Total estimated implementation spend is $3,043,045.54, representing 62% of the total spend.

Scope Summary
The purpose of this project is to submit monthly Transformed Medicaid Statistical Information System (T-MSIS) production files to the Centers for Medicare and Medicaid Services (CMS) and mitigate CMS identified data quality issues. T-MSIS effort collects utilization, claims, and other Medicaid data to improve beneficiary quality of care, assess beneficiary to care and enrollment, improve program integrity, and support our states, the private market, and stakeholders with key information.

Schedule Summary
Though TMSIS is an ongoing program, the team is working on updating an IT ABC form that will be post-dated for the term of 7/1/2022 through 12/31/2023. A change request had to first be written to add a workstream to add category codes to various systems via the Deemed Newborn/Former Foster Child workstream. A new change request will be in process in the weeks ahead related to adding closure reason codes to various systems that will make their way to TMSIS.

Budget Summary		
Total Implementation Cost	**Total State Implementation Cost**	**State Fund Type**
$3,043,054.45	$304,305.45	General
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$0.00	$0.00	General
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$3,043,054.45	$304,305.45	General
FY24 Legislative Funding Request Amount	$126,983.00	**FY24 Legislative Funding Request Fund Type**	General Fund

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	AHS IEE Noticing Solution				
Agency	Agency of Human Services		**Report Date**		12/12/2022
Department	Department of Vermont Health Access				
Project Start Date	1/27/2022	**Project End Date**	3/31/2023	**Solution Life Cycle (Years)**	5
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**

Project	Status	Update
Scope		The tasks for this project are being completed within the approved scope of this project.
Schedule		Implementation is on track to complete with projected baseline of 9/2025.
Budget		Current implementation spend is $139,295.94 . Total estimated implementation spend is $1,774,920.42, representing 7% of total spend. The budget will be further informed by bids from vendors to the RFP in development.

Scope Summary

The scope of the project will Implement a new foundational Integrated Eligibility and Enrollment (IE&E) Notice Solution platform. In addition, an interface component will be created to consume legacy system notice meta data and then interface with the solution to generate the notices. Additional phases of the project will enhance features and capabilities of the new platform to meet federal partner and business enhancement needs.

Schedule Summary

The project is expected to last approximately three years, ending in 9/2025.

Budget Summary

Total Implementation Cost	Total State Implementation Cost	State Fund Type
$1,774,920.42	$569,749.45	General Fund
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$3,612,453.35	$2,123,400.08	General Fund
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$5,387,373.77	$2,693,149.53	General Fund
FY24 Legislative Funding Request Amount	$297,810.65	**FY24 Legislative Funding Request Fund Type**	General Fund

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	AHS VDH StarLIMS system Upgrade				
Agency	Agency of Human Services		**Report Date**		12/12/2022
Department	Vermont Department of Health				
Project Start Date	7/26/2021	**Project End Date**	2/1/2023	**Solution Life Cycle (Years)**	5
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**

Project	Status	Update
Scope	(yellow)	The scope has increased due to the fact that a new system cross walk may be needed since the original gap analysis was completed over 1 year ago (July 30, 2021). Additionally, ADS VDH IT will be requesting Documentation of the system by the vendor as added scope.
Schedule	(red)	Independent Review - The draft report has been received. The EPMO has provided feedback to the vendor in preparation for the final draft report expected to be received on December 9. The findings of the report will be reviewed and the final decision to accept or reject could have a severe impact on the potential start of the project. StarLIMS - An Implementation Master schedule will be created in collaboration with the Vendor once the contract has been executed as the Vendor has indicated it may take them a few weeks to staff the project.
Budget	(yellow)	An updated ABC IT form is needed to capture the continual increased time of the procurement schedule and the resource time due to that increased time. An updated total cost of the project will be determined once Attachments A & B have been finalized.

Scope Summary
Upgrading the StarLIMS system is recommended to keep STARLIMS systems secure, modern, and high functioning. The upgrade is mostly focused on back end improvements and will keep the StarLIMS technical system up to date with modernization. The scope has increased as a gap analysis needs to be performed at the start of implementation to assure no changes have happended in the system that would have impact due to the Upgrade and would be added to scope.

Schedule Summary
The RFP process was protested by the StarLIMS product manufacturer. The procurement schedule was delayed approx 5-6 months waiting for conclusion of the protest. Once awarded, the State has been working with the StarLIMS Vendor to develop a contract but there have been multiple delays. Contract development and negotiations has taken approximately 8 months and is not complete. The projected start date of the project continues to be pushed out. The procurement schedule has no clear completion date. Additionally, there is a Independent Review in progress of which the quality is not adequate and the schedule for completion has pushed out by 6 weeks. A contract could not be signed until the Independent Review is signed by ADS Secretary. The implementation schedule is not clear but approximated.

Budget Summary		
Total Implementation Cost	**Total State Implementation Cost**	**State Fund Type**
$804,944	$0.00	N/A
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$1,300,000	$0.00	N/A
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$2,104,944	$0.00	N/A
FY24 Legislative Funding Request Amount	$0.00	**FY24 Legislative Funding Request Fund Type** N/A

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	VHIE Collaborative Services -2022				
Agency	Agency of Human Services		**Report Date**		12/12/2022
Department	Department of Vermont Health Access				
Project Start Date	1/1/2022	**Project End Date**	12/31/2023	**Solution Life Cycle (Years)**	2
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**

Project	Status	Update
Scope		Scope is on track
Schedule		The schedule is on track for deliverables planned through 12/31/2022. The next contract amendment will be for an 18 month period to align the contract with the State fiscal year. This amendment is in progress and deliverables planned for post-December 2022 are tentative scheduled pending the outcome of the amendment process.
Budget		On budget

Scope Summary
The scope of this project is to complete implementation and technical transitions of the VT Health Information Exchange (VHIE) related to the Collaborative Service Project system-wide enhancements to develop the VHIE for use as a central component of Vermont's Unified Health Data Architecture. Following integration efforts that occurred in response to the COVID-19 pandemic, the next phase of integration between the Vermont Department of Health and the Vermont Health Information Exchange (VHIE) targets bi- directional exchange of immunization data between the State's Immunization Registry and the VHIE to ensure records on the VHIE are complete and enhance records made available to providers at the point of care.

Schedule Summary
The contract between the VT Health Information Exchange (VHIE) and their vendor, the VT Information Technology Leaders (VITL) is an annual contract with deliverables to be produced monthly and upon completion. The current contract covers the period of January 1, 2022 thorugh 12/31/2022.

Budget Summary				
Total Implementation Cost		**Total State Implementation Cost**		**State Fund Type**
$1,850,299		$259,041.86		Health Information Technology (HIT)
Total Operating Cost		**Total State Operating Cost**		**State Fund Type**
$0.00		$0.00		NA
Total IT Activity Cost		**Total State IT Activity Cost**		**State Fund Type**
$1,850,299		$259,041.86		Health Information Technology (HIT)NA
FY24 Legislative Funding Request Amount	$0.00		**FY24 Legislative Funding Request Fund Type**	N/A

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	VHIE Maintenance & Operations - 2022				
Agency	Agency of Human Services		**Report Date**		12/12/2022
Department	Department of Vermont Health Access				
Project Start Date	1/1/2022	**Project End Date**	12/31/2023	**Solution Life Cycle (Years)**	2
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**
Project	**Status**	**Update**			
Scope		No changes to scope.			
Schedule		On schedule.			
Budget		On budget.			

Scope Summary
Operations of the VT Health Information Exchange (VHIE System). Contractor shall maintain the technical infrastructure, software, hardware, and architecture of the VHIE to address Outcome 1: Improve Medicaid providers' ability to effectively treat and coordinate care for Medicaid beneficiaries by creating one health record for every Vermonter accessible to treating providers and care coordinators. Outcome 2: Enable longitudinal, population-based evaluation of Medicaid patients to optimize Medicaid services and care delivery. Outcome 3: Improve Medicaid providers' ability to effectively treat and coordinate care for Medicaid beneficiaries by alerting providers to admissions, discharges, and transfers of their patients. Outcome 4: Improve Medicaid providers' ability to effectively treat and coordinate care for Medicaid beneficiaries by delivering laboratory, radiological, and transcribed reports through the VHIE. Outcome 5: Enhance public health management of the Medicaid population (and general population) by automating capture and exchange of public health data through the VHIE system. Outcome 6: Support response to epidemic monitoring and emergency response by capturing and making available related data for the state's Public Health Authority.

Schedule Summary
The contract between the VT Health Information Exchange (VHIE) and their vendor, the VT Information Technology Leaders (VITL) is an annual contract with deliverables to be produced monthly and upon completion. The current contract covers the period of January 1, 2022 thorugh 12/31/2022.

Budget Summary		
Total Implementation Cost	**Total State Implementation Cost**	**State Fund Type**
0	0	Health Information Technology (HIT)
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
7236376	2026185.28	Health Information Technology (HIT)
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
7236376	2026185.28	Health Information Technology (HIT)Health Information Technology (HIT)
FY24 Legislative Funding Request Amount	**FY24 Legislative Funding Request Fund Type**	

Agency of Natural Resources (ANR)

IT ACTIVITY ANNUAL SUMMARY REPORT

Project	ANR FPR VT State Parks Internet Services			
Agency	Agency of Natural Resources		Report Date	12/12/2022
Department	Department of Forests Parks and Recreation			

Project Start Date	1/3/2022	Project End Date	12/31/2024	Solution Life Cycle (Years)	5

Current Project Phase	Exploring	Initiating	Planning	Executing	Closing

Project	Status	Update
Scope		The newly identified security requirement for 3rd party testing of Wi-Fi implementations is additional scope. The overlap with the VT Community Broadband Board (VCBB) efforts and this project's scope is large enough to require an updated charter.
Schedule		The delay in posting the Request for Proposal (RFP) will delay the implementation. Updates to the RFP are required to reflect the coordination with VCBB. Going forward the implementation schedule will require coordination with the VCBB.
Budget		Initial budget request has been approved. The newly identified security requirements for a Wi-Fi implementation will incur costs that were not identified in the IT-ABC. The requirements will be included in the Implementation RFP. The cost will be available when the contract is executed.

Scope Summary

Improve reliability, performance, and support of internet connectivity services to all Vermont State Parks via contract with one vendor to provide and/or coordinate and manage internet services to all Vermont State Parks.

Schedule Summary

The schedule is under review as coordination with the Vermont Community Broadband Board (VCBB) continues. The tentative date for posting the RFP is mid January 2023.

Budget Summary

Total Implementation Cost	Total State Implementation Cost	State Fund Type
$1,555,816	$0.00	Parks Special Funds
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$1,000,000	$1,000,000	Parks Special Funds
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$2,555,816	$1,000,000	Parks Special Funds

FY24 Legislative Funding Request Amount	$200,000	FY24 Legislative Funding Request Fund Type	State Parks Special Fund (21270)

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	ANR State Revolving Fund System Replacement Project				
Agency	Agency of Natural Resources		**Report Date**		12/12/2022
Department	Department of Environmental Conservation				
Project Start Date	3/1/2021	**Project End Date**	6/30/2023	**Solution Life Cycle (Years)**	5
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**
Project	**Status**	**Update**			
Scope		No outstanding changes have been formally approved and logged.			
Schedule		Tasks are starting and ending on time and more than 90% are on track to meet dates.			
Budget		Costs for tasks and phases are less than 110% of baseline costs.			

Scope Summary

Procure and install a modern and efficient loans and grants management system.

Schedule Summary

Once the vendor has been selected, implementation activities are planned to be completed in 12 months. The project is currently in the vendor selection and procurement phase.

Budget Summary

Total Implementation Cost	Total State Implementation Cost	State Fund Type
$901,811.20	$901,811.20	Special Fund Type
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$266,800	$266,800	Special Fund Type
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$1,168,611.20	$1,168,611.20	Special Fund Type
FY24 Legislative Funding Request Amount	$400,000	**FY24 Legislative Funding Request Fund Type**	Special Fund Type

Agency of Transportation (AOT)

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	AOT Construction Management System (CMS)				
Agency	Agency of Transportation		**Report Date**		12/12/2022
Department	Highway Division				
Project Start Date	1/12/2017	**Project End Date**	12/10/2024	**Solution Life Cycle (Years)**	5
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**
Project	**Status**	**Update**			
Scope		Scope is being controlled within bounds of contract. Out-of-scope items identified during elicitation are managed using prioritization and a minimum-viable-product model, with highest priority items approved as enhancements. Change orders have been approved for materials enhancements and materials test templates. A new board has been created to track identified Materials user stories for future enhancements along with expected phase for development. VTrans and ExeVision have agreed upon out-of-scope user stories / acceptance criteria. The team has been working with the Project Manager to prioritize these user stories. High priority (Must have) user stories will be requested as part of development after level of effort and cost estimates have been received, and approved.			
Schedule		Phase I (Contracts and Estimation): Go-live occurred on schedule in March 2021. Phase II (Construction and Materials) has an expected launch date of December 2023. Phase III (Civil Rights): has an expected launch date of June 2025.			
Budget		Two Change Orders for additional funding for ExeVision to complete enhancements and test templates have been approved. The contract with ExeVision will need to be amended to reflect additional expenditure.			
Scope Summary					
Implementation of a managed cloud based software solution to support highway and bridge construction: Project Estimation, Pre-Construction, Electronic Bidding, Civil Rights, Materials Management, Material Lab Management, and Construction Management. In addition, the system include business process management functionality including automated workflow, intelligent dashboards, and comprehensive document management.					
Schedule Summary					
The project is scheduled to be implemented in a phased implementation approach starting March 1, 2021 with Estimation and eContracting for phase 1. Phase 2 of the project will include Materials and Construction to be implemented by December 2023. Phase 3 Civil Rights will be the final phase delivered in June 2025.					
Budget Summary					
Total Implementation Cost		**Total State Implementation Cost**		**State Fund Type**	
$9,550,230.08		$9,550,230.08		Transporation Fund	
Total Operating Cost		**Total State Operating Cost**		**State Fund Type**	
$1,511,090		$1,511,090		Transporation Fund	
Total IT Activity Cost		**Total State IT Activity Cost**		**State Fund Type**	
$11,061,320.08		$11,061,320.08		Transporation Fund	
FY24 Legislative Funding Request Amount	$1,492,506.18		**FY24 Legislative Funding Request Fund Type**		Transportation Fund

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	AOT DMV Automated Testing System (ATS) Replacement Project				
Agency	Agency of Transportation		**Report Date**		12/12/2022
Department	Department of Motor Vehicles				
Project Start Date	1/1/2021	**Project End Date**	11/30/2022	**Solution Life Cycle (Years)**	5
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**
Project	**Status**	**Update**			
Scope		Scope is on track			
Schedule		Schedule is on track. The implementation upgrade is targeted to be completed by 12/15/22.			
Budget		Budget is on track			
Scope Summary					
Implementation of a new and improved automated driver license testing system to replace the existing one now in use.					
Schedule Summary					
The vendor-hosted online driver automated testing system was expected to be implemented by 11/30.					
Budget Summary					
Total Implementation Cost		**Total State Implementation Cost**		**State Fund Type**	
$204,432		$204,432		Transportation	
Total Operating Cost		**Total State Operating Cost**		**State Fund Type**	
$367,700		$367,700		Transportation	
Total IT Activity Cost		**Total State IT Activity Cost**		**State Fund Type**	
$572,132		$572,132		Transportation	
FY24 Legislative Funding Request Amount		$0.00	**FY24 Legislative Funding Request Fund Type**		N/A

IT ACTIVITY ANNUAL SUMMARY REPORT				
Project	AOT DMV Core Systems Replacement			
Agency	Agency of Transportation	**Report Date**		12/12/2022
Department	Department of Motor Vehicles			
Project Start Date	10/1/2021	**Project End Date**	7/31/2025	**Solution Life Cycle (Years)** — 5

Current Project Phase	Exploring	Initiating	Planning	Executing	Closing

Project	Status	Update
Scope		The DMV Core Modernization project will have two releases: Vehicle Services and Driver Services. Vehicle Services will be the first release It will include: vehicle titling, registration, and renewals; impound records; dealer licensing & regulation; plate, decal, temporary and single-use permit inventory management and Point of Sale. The second release is Driver Services. It will include: issue & maintain driver's licenses & other identification; support fraud detection, investigation, hearings, scheduling, and management, financial responsibility and the admin & reporting of driver restrictions, convictions, and other info related to driver improvement & control.
Schedule		The project schedule is on schedule. The begin and end dates have been confirmed.
Budget		Funding was appropriated for Vehicle Services for the first release of the AOT DMV Core Systems Replacement effort. This funding should be sufficient to implement the Vehicle Services module of FAST DSVS software within the established project begin and end dates.

Scope Summary

The solution will manage: vehicle titling, registration, and renewals; impound records; dealer licensing & regulation; plate, decal, temporary and single-use permit inventory management. The solution will also: issue & maintain driver's licenses & other identification; support fraud detection, investigation, hearings, scheduling, and management, financial responsibility and the admin & reporting of driver restrictions, convictions, and other info related to driver improvement & control.

Schedule Summary

The total implementation project duration will be 36 months. There will be two roll outs with 18 months for Vehicle Services (VS) and 18 months for Driver Services (DS).

Budget Summary

Total Implementation Cost	Total State Implementation Cost	State Fund Type
$50,785,690	$50,785,690	Transportation Fund
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$41,567,188	$41,567,188	Transportation Fund
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$92,352,878	$92,352,878	Transportation Fund
FY24 Legislative Funding Request Amount	$0.00 **FY24 Legislative Funding Request Fund Type**	N/A

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	AOT DMV ePermitting				
Agency	Agency of Transportation		**Report Date**		12/12/2022
Department	Department of Motor Vehicles				
Project Start Date	3/10/2020	**Project End Date**	9/30/2022	**Solution Life Cycle (Years)**	5
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**

Project	Status	Update
Scope		This project has been cancelled due to irreconcilable differences between the State of Vermont and the implementation vendor.
Schedule		This project has been cancelled due to irreconcilable differences between the State of Vermont and the implementation vendor.
Budget		This project has been cancelled due to irreconcilable differences between the State of Vermont and the implementation vendor.

Scope Summary
The proposed solution includes procuring and implementing an electronic permit application, review, and approval system. Future phases may include municipal jurisdictions in the e-permitting process, which would lead to additional benefits to carriers and the traveling public.

Schedule Summary
This project has been cancelled due to irreconcilable differences between the State of Vermont and the implementation vendor.

Budget Summary		
Total Implementation Cost	**Total State Implementation Cost**	**State Fund Type**
$607,410	$607,410	Transportation Fund
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$420,908	$420,908	Transportation Fund
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$1,028,318	$1,028,318	Transportation Fund
FY24 Legislative Funding Request Amount	$0.00	**FY24 Legislative Funding Request Fund Type**	N/A

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	AOT Vermont Asset Management Information System (VAMIS) Project				
Agency	Agency of Transportation		**Report Date**		12/12/2022
Department	Highway Division				
Project Start Date	6/15/2018	**Project End Date**	11/30/2024	**Solution Life Cycle (Years)**	5
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**
Project	**Status**		**Update**		
Scope		The development team continues working on the following transportation assets in Sprint 12; Operations and Maintenance (O. M.) Discovery, Bridges, Type B Signs, Rail, Rumble Strips, Signal O.M., Stormwater & Ditches O.M., and Corridor needs.			
Schedule		Tasks are starting and ending on time and more than 90% are on track to meet dates.			
Budget		Costs for tasks and phases are less than 110% of baseline costs The project IT ABC Form (estimate) has been updated to reflect the new VAMIS / Deighton Phase 2B amendment and related project costs.			

Scope Summary

Implement a transportation asset management information system to track and analyze AOT program assets.

Schedule Summary

The project has commenced Phase 2B-the project's final phase. It will consist of 24 four-week sprints. and is expected to end in November 2024.

Budget Summary

Total Implementation Cost	Total State Implementation Cost	State Fund Type
$12,774,957.49	$2,554,991.50	Transportation Fund
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$3,480,332.2	$696,066.44	Transportation Fund
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$16,255,289.69	$3,251,057.94	Transportation Fund
FY24 Legislative Funding Request Amount	$350,777	**FY24 Legislative Funding Request Fund Type**	Transportation Fund

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	AOT VTrans State Highway Access and Work Permit (S1111) System				
Agency	Agency of Transportation		**Report Date**		12/12/2022
Department	Policy, Planning and Intermodal Development Division				
Project Start Date	7/1/2021	**Project End Date**	4/14/2023	**Solution Life Cycle (Years)**	5
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**

Project	Status	Update
Scope		Scope has been adjusted in the RFP to remove the requirement for the solution to be Salesforce-based.
Schedule		Delays are likely from the IT ABC approved schedule. The RFP has been redrafted in open-bid RFP format. Overall impact to schedule equals an additional 16 weeks. The detailed schedule indicates solution acceptance in late August 2023 and project closeout complete by late October 2023. The schedule will be re-baselined on receipt of vendor proposals and vendor selection.
Budget		A revised budget is being developed with the project Business lead and Sponsor in anticipation of receipt of proposals in January 2023.

Scope Summary
The project scope includes initial development of user stories by the State Agency of Digital Services, development of an RFP, and engagement in contract with a vendor that can deliver a solution using the agile development process. The solution shall integrate with the State's enterprise Salesforce platform and existing document management systems.

Schedule Summary
The project started 7/1/2021. After delays resulting from a related project, the schedule was re-baselined from a targeted launch of January 2022 to April 2023.

Budget Summary		
Total Implementation Cost	**Total State Implementation Cost**	**State Fund Type**
$507,127	$507,127	Transportation Fund
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$557,475	$557,475	Transportation Fund
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$1,064,602	$1,064,602	Transportation Fund
FY24 Legislative Funding Request Amount	$0.00	**FY24 Legislative Funding Request Fund Type**	N/A

Department of Labor (DOL)

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	VDOL Unemployment Insurance Modernization				
Agency	Vermont Department of Labor		**Report Date**		12/12/2022
Department					
Project Start Date	2/1/2021	**Project End Date**	12/29/2023	**Solution Life Cycle (Years)**	5
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**
Project	**Status**	**Update**			
Scope		Scope is defined and on track.			
Schedule		Schedule is on track.			
Budget		Project implementation and operational funding has been secured for the full project implementation. This will be reviewed after winning bid determined.			

Scope Summary

Originally intended to be a multi-phase effort, the Unemployment Insurance Modernization initiative has been consolidated into one project. The project calls for the replacement of aging, stand alone systems that are mainframe based and both costly and increasingly difficult to support as Federally required UI changes have proven to be both lengthy and complex. A modernized system will improve customer service, reduce cost, meet all Federal and State compliance requirements, and reduce risk caused by outages of legacy infrastructure. The project scope consists of the complete replacement of the existing Unemployment Insurance system including the front end of the claimant portal, employer portal, employer registration, and fraud reporting/case management.

Schedule Summary

Request For Proposal vendor responses are being evaluated. An Independent Review will be undertaken and contract execution is targeted for April 2023. The project is anticipated to have an 18 - 24 month implementation schedule. Dates will be finalized upon selection of the IR vendor, and the vendor who we will contract with for the implementation. Currently, the project is estimated to be complete in December, 2023.

Budget Summary

Total Implementation Cost	Total State Implementation Cost	State Fund Type
$3,500,000	$0.00	N/A
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$3,457,080	$0.00	N/A
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$6,957,080	$0.00	N/A
FY24 Legislative Funding Request Amount	$0.00	**FY24 Legislative Funding Request Fund Type**	N/A

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	VDOL WC Modernization				
Agency	Vermont Department of Labor		**Report Date**		12/12/2022
Department					
Project Start Date	12/1/2018	**Project End Date**	10/31/2023	**Solution Life Cycle (Years)**	5
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**

Project	Status	Update
Scope		Scope has been baselined with execution of contracts, discovery sessions with the vendors continue along with gap analysis.
Schedule		International Association of Industrial Accident Boards and Commissions (IAIABC) has confirmed VDOL's go-live spot for Electronic Data Interchange (EDI) 3.1 for November 6, 2023 and the formal announcement of the go-live date was mass distributed on 12/08/22. Both vendors have confirmed their implementation schedules will be aligned with that target.
Budget		Budget is on track.

Scope Summary
This is a full modernization project for the Workers' Compensation team, including case and document management via OnBase, integrating with First and Subsequent Reports of Injury submittal and processing through a third-party Software-as-a-Solution platform.

Schedule Summary
The project is on track to be completed in fall 2023. Implementation kickoff occurred in late March 2022 with comprehensive discovery and development underway as of fall 2022.

Budget Summary		
Total Implementation Cost	**Total State Implementation Cost**	**State Fund Type**
$1,985,618.91	$1,985,618.91	21105, Workers' Compensation Administrative Fund
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$2,196,596	$2,196,596	21105, Workers' Compensation Administrative Fund
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$4,182,214.91	$4,182,214.91	21105, Workers' Compensation Administrative Fund21105, Workers' Compensation Administrative Fund
FY24 Legislative Funding Request Amount	$0.00	**FY24 Legislative Funding Request Fund Type**	N/A

IT ACTIVITY ANNUAL SUMMARY REPORT

Project	VDOL Workforce Development CRM			
Agency	Vermont Department of Labor		Report Date	12/12/2022
Department				
Project Start Date	9/1/2020	Project End Date	6/30/2023	Solution Life Cycle (Years)	5

Current Project Phase	Exploring	Initiating	Planning	Executing	Closing

Project	Status	Update
Scope		This project is intended to modernize the current Customer Relationship Management System (CRM) with a SaaS (Software as a Service) solution. Ongoing review and refinement of the current user stories is increasing the potential and risk of scope creep.
Schedule		Due to delays in User Story prioritization, prioritization and approvals, the project schedule is at risk. At this time, these delays are expected to result in a delayed project go-live date, beyond that of the current contract expiration. Mitigation planning with the vendor and state team are in process. Additionally internal state discussions related to an additional 1-year project extensions are underway, which would push the project end date to June 2024.
Budget		The budget is currently on track and the project is currently within the intended and approved budget as outlined in the executed ITABC form. However continued delays in Sprint 1 User Story approval, provisioning to SharePoint for the vendor and Sprint 1 Development could result in this project falling behind schedule and requiring a project schedule extension. An additional project schedule extension will impact the budget, by creating a need for additional resource allocations as well as vendor costs. These costs are being evaluated, and and updated ITABC form and meeting to discuss cost impacts associated with such extensions is planned for week of 12/5/2022.

Scope Summary

The scope of this project is to implement a modern SaaS (Software as a Service) Customer Relationship Management (CRM) solution.

Schedule Summary

It is expected that this solution will take approximately 15 months for implementation of this system once a vendor is secured through the states procurement process. The project is currently moving through contract negotiations. The system launch is anticipated for Summer of 2023.

Budget Summary

Total Implementation Cost	Total State Implementation Cost	State Fund Type
$1,464,388	$439,316.40	General Funds
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$3,481,600	$2,437,120	General Funds
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$4,945,988	$2,876,436.40	General Funds
FY24 Legislative Funding Request Amount	$0.00	**FY24 Legislative Funding Request Fund Type**	N/A

Department of Public Safety (DPS)

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	DPS Audio Visual Recording				
Agency	Department of Public Safety		**Report Date**		12/12/2022
Department					
Project Start Date	8/1/2021	**Project End Date**	1/30/2023	**Solution Life Cycle (Years)**	5
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**
Project	**Status**	**Update**			
Scope		No issues with scope.			
Schedule		No issues with schedule. Next week, contractor and Vermont State Police (VSP) will discuss viability of finishing installations prior to the new year.			
Budget		No current issues with budget.			
Scope Summary					
Procure and replace Audio/Visual recording infrastructure for each Vermont State Police barracks. Scope includes hardware, software, and support for a modern audio/video recording system including equipment, installation and maintenance services for law enforcement interview rooms.					
Schedule Summary					
Project initially expected to be completed in October 2022. Revised projected completion of January 2023.					
Budget Summary					
Total Implementation Cost		**Total State Implementation Cost**		**State Fund Type**	
$351,465.60		$351,465.60		General	
Total Operating Cost		**Total State Operating Cost**		**State Fund Type**	
$185,600		$185,600		General	
Total IT Activity Cost		**Total State IT Activity Cost**		**State Fund Type**	
$537,065.60		$537,065.60		General	
FY24 Legislative Funding Request Amount		$0.00	**FY24 Legislative Funding Request Fund Type**		N/A

IT ACTIVITY ANNUAL SUMMARY REPORT				
Project	DPS Computer Aided Dispatch & Record Management System			
Agency	Department of Public Safety		**Report Date**	12/12/2022
Department				
Project Start Date	5/31/2019	**Project End Date**	1/7/2022	**Solution Life Cycle (Years)** 5
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing** **Closing**

Project	Status	Update
Scope		No outstanding changes that have not been formally approved and logged.
Schedule		Successfully went live with the Valcour CAD RMS as scheduled 12/6/2021.
Budget		There is currently no indication that the project will run over budget.

Scope Summary
The State desires to implement a modern Computer Aided Dispatch/Records Management System (CAD RMS).

Schedule Summary
Vermont State Police (VSP) & agencies VSP dispatches for successfully went live with the Valcour CAD RMS as scheduled 12/6/2021. Second and final roll out 2 (192 users) successfully rolled out 01/02/2022.

Budget Summary		
Total Implementation Cost	**Total State Implementation Cost**	**State Fund Type**
$1,189,610	$202,233.70	General & Special
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$5,461,240.55	$5,188,178.52	General & Special
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$6,650,850.55	$5,390,412.22	General & Special
FY24 Legislative Funding Request Amount	$0.00 **FY24 Legislative Funding Request Fund Type**	N/A

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	DPS Fire Safety Records Management System Replacement Project				
Agency	Department of Public Safety		**Report Date**		12/12/2022
Department					
Project Start Date	4/1/2022	**Project End Date**	7/1/2023	**Solution Life Cycle (Years)**	5
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**
Project	**Status**	**Update**			
Scope		Scope is on track.			
Schedule		Tasks are starting and ending on time and more than 90% are on track to meet dates.			
Budget		Budget is on track.			
Scope Summary					
The project intends to replace the current records management system with a flexible, modern platform that reduces manual processes, improves public accessibility and security, and allows for budgeted cost					
Schedule Summary					
Elicitation requirement gathering is expected to be completed by early February 2023. Then procurement for a vendor solution will commence. The schedule will be baselined once a vendor contract has been executed. The IT ABC form estimates project completion in July 2023.					
Budget Summary					
Total Implementation Cost		**Total State Implementation Cost**		**State Fund Type**	
$1,047,096.32		$1,047,096.32		General Fund	
Total Operating Cost		**Total State Operating Cost**		**State Fund Type**	
$1,250,000		$1,250,000		General Fund	
Total IT Activity Cost		**Total State IT Activity Cost**		**State Fund Type**	
$2,297,096.32		$2,297,096.32		General Fund	
FY24 Legislative Funding Request Amount		$250,000	**FY24 Legislative Funding Request Fund Type**	General Fund	

Secretary
of
State
(SOS)

IT ACTIVITY ANNUAL SUMMARY REPORT						
Project	SOS Elections System Replacement					
Agency	Secretary of State (SOS)			**Report Date**		12/12/2022
Department						
Project Start Date	10/10/2022	**Project End Date**	4/30/2024	**Solution Life Cycle (Years)**		5
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**		**Closing**

Project	Status	Update		
Scope		Scope is currently being defined.		
Schedule		Schedule is on track.		
Budget		Budget is on track		

Scope Summary
Replacement of the State of Vermont's Elections System.

Schedule Summary
Requirements gathering activities are underway and expected to be completed in January 2023. A RFP for vendor implementation services will be released in the 1st quarter of 2023. The scheudle will be confirmed upon completion of the Procurement process. Initial estimates indicate implementation to be completed in April 2024.

Budget Summary		
Total Implementation Cost	**Total State Implementation Cost**	**State Fund Type**
$3,421,604	$684,320.80	SOS Service Funds
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$1,567,500	$313,500	SOS Service Funds
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$4,989,104	$997,820.80	SOS Service Funds
FY24 Legislative Funding Request Amount	$0.00	**FY24 Legislative Funding Request Fund Type**	N/A

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	Vermont Business Portal				
Agency	Secretary of State (SOS)		**Report Date**		12/12/2022
Department					
Project Start Date	9/21/2020	**Project End Date**	12/30/2023	**Solution Life Cycle (Years)**	5
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**
Project	**Status**	**Update**			
Scope		The project scope is to replace the existing business portal which includes the forms, workflows, and existing data for SOS Corporations, VDOL Unemployment Insurance registration, and Business Tax ID registration. The project will also replace the SOS Corporations backend review system. The State Busienss Analyst (BA) will be working on a gap analysis to make sure the full scope is captured for the project and a future RFP.			
Schedule		The exact date for go live is unknown until the Project Manager (PM) is able to baseline the schedule. This will be determined by how much work is left to complete after the BA requirements analysis.			
Budget		The full plan for the path forward on the project will include an updated budget.			
Scope Summary					
This project scope replaces the existing Vermont Business Portal and the Secretary of State's Corporations review system. The Vermont Business Portal houses the Secretary of State's Corporations business registrations, Vermont Tax ID Registration, and the Vermont Unemployment Insurance Employer Registration. These client facing forms and staff review processes will be updated to new technology that will be supported by the Agency of Digital Services.					
Schedule Summary					
The project was originally scheduled to be complete by the end of 2021 but delays in the procurement of document management services and issues with the existing Salesforce vendor has delayed the go live to an undetermined date. The project manager is working with State leadership to determine the path forward and develop a new schedule for completing the project.					
Budget Summary					
Total Implementation Cost		**Total State Implementation Cost**		**State Fund Type**	
$2,556,530		$0.00		CARES ACT	
Total Operating Cost		**Total State Operating Cost**		**State Fund Type**	
$2,624,599		$2,624,599		Special Fund 21928	
Total IT Activity Cost		**Total State IT Activity Cost**		**State Fund Type**	
$5,181,129		$2,624,599		CARES ACT/Special Fund 21928	
FY24 Legislative Funding Request Amount		$0.00	**FY24 Legislative Funding Request Fund Type**		N/A

Other Executive Branch Projects

IT ACTIVITY ANNUAL SUMMARY REPORT						
Project	AGO Case Management System Project					
Agency	Attorney General			**Report Date**		12/12/2022
Department						
Project Start Date	9/5/2022	**Project End Date**	9/30/2024	**Solution Life Cycle (Years)**		5
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**		**Closing**
Project	**Status**	**Update**				
Scope		Scope will be documented by requirements collection.				
Schedule		Schedule has been drafted for the Initiation and Planning Phases. Based on the initial IT ABC, we are looking at a 09/2024 project completion. This will be confirmed once we get vendor bids with estimated schedules from the RFP process.				
Budget		IT ABC Estimated Implementation Costs: $2,155,133.67				

Scope Summary
This project will implement a new legal case management system for the Attorney General's Office. The solution will be used by all divisions and units, including staff associated with 14 client agencies/departments, Diversion and Pre-Trial Services providers, and Consumer Assistance Program staff at the University of Vermont. The project seeks to improve user experiences; increase productivity; improve information sharing, tracking, and reporting; and should help improve outcomes.

Schedule Summary
Project has been assigned a PM and official project kickoff occurred in October 2022. Based on timeframe in the IT ABC, the project is estimated to be completed by the end of September 2024.

Budget Summary		
Total Implementation Cost	**Total State Implementation Cost**	**State Fund Type**
$2,180,133.67	$2,180,133.67	ADS IT Appropriation Funds
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$1,406,965.65	$1,406,965.65	General Funds
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$3,587,099.32	$3,587,099.32	ADS IT Appropriation Funds/General Funds
FY24 Legislative Funding Request Amount	$0.00	**FY24 Legislative Funding Request Fund Type**	N/A

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	Cannibas Control Board Application Project				
Agency	Cannibas Control Board		**Report Date**		1/17/2023
Department					
Project Start Date	11/15/2021	**Project End Date**	11/2/2023	**Solution Life Cycle (Years)**	5
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**

Project	Status	Update
Scope	🟩	Scope for release 1A has been confirmed, however, the team is working to review the feasibility of a third party integration for Point of Sale apps. **Amendment pending to revise scope initiated**
Schedule	🟨	Phase 1 warranty has ended; managed services will continue through the next year. Phase 1A release dates have been revised to the following: Release 1: 12/6/2022 Release 2: 1/9/2023 Release 3: 1/20/2023 **Amendment pending to revise schedule**
Budget	🟩	Budget is on track.

Scope Summary
The Cannabis Control Board (CCB) Application Implementation is building a system that allows for the application and issuance of various Cannabis Licenses. Other business requirements which will be automated, include functionality for an Appeals Processes; Licensing, Enforcement and Regulation and Seed to Sale (Inventory Tracking).

Schedule Summary
The overall project has been broken down into three discrete work streams. Phase 1 which has been completed and is now in managed services focused on licensing. Phase 1A will focus on the implementation of an Inventory Tracking system. Phase 2 will focus on the remaining backlog items, including the implementation of Licensing, Enforcement and Regulation and Seed to Sale (Inventory Tracking) which is scheduled to be completed by the end of December 23'.

Budget Summary		
Total Implementation Cost	**Total State Implementation Cost**	**State Fund Type**
$2,424,231.00	$2,424,231.00	Special Fund
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$906,375.00	$906,375.00	Special Fund
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$3,330,606.00	$3,330,606.00	ADS IT Appropriation Funds/General Funds
FY24 Legislative Funding Request Amount	$500,000.00	**FY24 Legislative Funding Request Fund Type**	Special Fund

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	DFR Paid Sick Leave Grant Program				
Agency	Department of Financial Regulation		**Report Date**		12/12/2022
Department	Department of Financial Regulation				
Project Start Date	8/3/2022	**Project End Date**	12/31/2022	**Solution Life Cycle (Years)**	2
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**

Project	Status	Update
Scope	🟩	The phase 1 scope of having an Minimum Viable Product (MVP) live for applications to be submitted has been achieved, albeit later than expected. Scope for phase 2 by enabling the processes in the backend of salesforce and the related requirements are being finalized now and the requirements for phase 3 related to reporting, long-term document storage, and interfaces with Vision are being discovered and gathered.
Schedule	🟨	Phase 1 is live to the public, submissions are being successfully received and any issues or bugs that have arisen are being targeted for quick resolution by the vendor. Phase 2 development is continuing on pace for 01/19/23 deployment. Phase 3 requirements and user stories are being recorded and reviewed internally to be shared with the vendor. We are still behind from the original schedule published which is why we remain yellow, a change request is being populated and reviewed currently to update and amend the contract based on this schedule adjustment.
Budget	🟩	Budget is currently on track. The budget will be further informed by bids from vendors to our RFP in development.

Scope Summary
By October 2022, the State will be rolling out an online Grants Application using Salesforce for DFR to manage all incoming applications. In the months to follow, phases 2 and 3 will be about establishing the necessary back-office process flows and automation along with building out necessary reporting structures.

Schedule Summary
By October 2022, the State will be rolling out an online Grants Application using Salesforce for DFR to manage all incoming applications. Throughout October the State will be building out the back-office logic and automation along with the integration to Vision in Phase 2. Lastly, all reporting and necessary logic for analyzing how the program is performing and the grants are being distributed will be part of phase 3 to be delivered by the 1st quarter of 2023.

Budget Summary		
Total Implementation Cost	**Total State Implementation Cost**	**State Fund Type**
$413,104	$0.00	N/A
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$543,560	$0.00	N/A
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$956,664	$0.00	N/A
FY24 Legislative Funding Request Amount	$0.00	**FY24 Legislative Funding Request Fund Type**	N/A

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	DLL DLC Licensing and Enforcement System				
Agency	Department of Liquor and Lottery (DLL)		**Report Date**		12/12/2022
Department					
Project Start Date	7/1/2019	**Project End Date**	11/4/2022	**Solution Life Cycle (Years)**	5
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**

Project	Status	Update
Scope		The scope is currently on track. All requirements are currently being reviewed by the vendor and DLL team to ensure requirements are understood and met throughout the project. There are 2 milestones that are not able to be met in time for project close out. A no cost contract amendment will be completed and both milestones and payment will be moved to the M&O contract. The business and vendor are both aware and agree with the change.
Schedule		The project went into Maintenance and Operations but is behind on closing out the implementation phase due to contract review and changes.
Budget		The budget is currently under review and the budget status will be updated once that review is complete.

Scope Summary
The project's scope is to implement a Salesforce solution primarily based around licensing and enforcement needs for the Department of Liquor and Lottery (DLL). The project will include developing a new system and migrating data from the existing records management system Sequoia. The system will also allow licensees to apply and pay online as well as allow the town/city clerk to approve applications.

Schedule Summary
The project went live on 8/26/2022 and transitioned to Maintenance & Operations (M&O) on 11/1/2022. There is a contract amendment to move one milestone to M&O. The project will be fully closed by 01/01/2023.

Budget Summary		
Total Implementation Cost	**Total State Implementation Cost**	**State Fund Type**
$2,330,201.76	$2,330,201.76	Enterprise Fund
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$2,794,200	$2,794,200	Enterprise Fund
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$5,124,401.76	$5,124,401.76	Enterprise Fund
FY24 Legislative Funding Request Amount	$0.00	**FY24 Legislative Funding Request Fund Type**	N/A

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	NRB Act 250 Scanning Project				
Agency	Natural Resources Board		**Report Date**		12/12/2022
Department					
Project Start Date	12/13/2021	**Project End Date**	12/31/2024	**Solution Life Cycle (Years)**	4
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**

Project	Status	Update
Scope		The scope has been defined.
Schedule		The RFP will be re-posted in October. Contract execution is expected by 2/24/23
Budget		The budget is confirmed, this project will utilize ARPA Funds. ARPA Funds must be obligated by end of 2024 and expend by end of 2026. Total Project Implementation Estimate: $500,000

Scope Summary
The scope initially is defined as digitizing all of District 4 & 7 NRB Land Use Permit (LUP) documents from 1970-2017 and store them for retrieval from the public Act 250 database website. The objective of the project is digitizing as many documents as possible where it makes the most sense from a business perspective.

Schedule Summary
The RFP will be re-posted in January. Contract execution is expected by 4/30/2023. The project is estimated to be complete by December 31, 2024.

Budget Summary		
Total Implementation Cost	**Total State Implementation Cost**	**State Fund Type**
$500,000	$0.00	ADS IT Appropriation Fund
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$20,000	$20,000	General Funds
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$520,000	$20,000	ADS IT Appropriation Fund/General Funds
FY24 Legislative Funding Request Amount	$5,000	**FY24 Legislative Funding Request Fund Type**	General Fund

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	ODG Case Management System				
Agency	Office of Defender General		**Report Date**		12/12/2022
Department					
Project Start Date	9/1/2020	**Project End Date**	7/31/2023	**Solution Life Cycle (Years)**	5
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**

Project	Status	Update
Scope		Solution scope remains on track.
Schedule		This project is currently on track and in alignment with the project schedule. It is anticipated that this project will go live and complete in July 2023.
Budget		The budget is on track and in alignment with the 12/7/21 fully executed updated ITABC form.

Scope Summary

The scope of this project is to implement a modernized SaaS (Software as a Service) Case Management solution to replace their current system while obtaining the case archival storage capabilities.

Schedule Summary

This project is on schedule with an anticipated project completion of July 2023.

Budget Summary

Total Implementation Cost	Total State Implementation Cost	State Fund Type
$759,148	$619,148	General Funds
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$1,072,190	$1,072,190	General Funds
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$1,831,338	$1,691,338	General Funds
FY24 Legislative Funding Request Amount	$250,000	**FY24 Legislative Funding Request Fund Type**	General Funds

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	PUC/PSD Case Management System Project				
Agency	Public Utilities Commission (PUC)		**Report Date**		12/12/2022
Department	Public Service Department				
Project Start Date	8/1/2021	**Project End Date**	6/30/2023	**Solution Life Cycle (Years)**	5
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**

Project	Status	Update
Scope	🟩	Requirement documentation is completed for both the Public Utilities Commission and the Public Service Department.
Schedule	🟨	Project schedule has been updated to conclude end of June 23'. This will need to be confirmed once a vendor is selected. There is currently one open risk related to the project schedule. Delays in the completion of Vendor Selection have resulted in the adjustment to "Yellow".
Budget	🟨	The approved project implementation budget is $400,944. There is one open risk pertaining to budget related to budgeted resource costs. These will need to be adjusted based on completed procurement process.

Scope Summary
The Public Utility Commission (PUC) and Public Service Department (PSD) Case Management System Project will include the implementation of robust features that largely duplicate the automations built in the current application, they include: Docket and Matter Management, Records Management, Indexing and Searching, Reporting, Timekeeping, Electronic Filing and Calendaring, Scheduling and docketing. In addition, PSD will be implementing additional functionality that will expand on and build out a more robust Case Management system for the department.

Schedule Summary
Exploration, Initiation and Planning activities are scheduled to be completed by end of the calendar year, December 2022. The project will begin Design, Development and Implementation starting, 12/01/2022 and will run through the end of June 2023. However, based upon the procurement responses received, this schedule will likely be revised based upon the implementation master schedule. This project is behind the initial schedule due to the vendor adding in new indemnification language that we need leadership sign-off and agreement on to assume the risk within the State.

Budget Summary		
Total Implementation Cost	**Total State Implementation Cost**	**State Fund Type**
$395,048	$395,048	PSD: Special Fund - 21698 PUC: Special Fund - 21709
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$893,550	$893,550	PSD: Special Fund - 21698 PUC: Special Fund - 21709
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$1,288,598	$1,288,598	PSD: Special Fund - 21698 PUC: Special Fund - 21709PSD: Special Fund - 21698 PUC: Special Fund - 21709
FY24 Legislative Funding Request Amount	$0.00	**FY24 Legislative Funding Request Fund Type**	N/A

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	SAS Case Management System (CMS) Project				
Agency	State's Attorneys and Sheriffs		**Report Date**		12/12/2022
Department					
Project Start Date	11/1/2021	**Project End Date**	6/30/2023	**Solution Life Cycle (Years)**	5
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**

Project	Status	Update
Scope		High level scope has been defined, specific details and tasks to implement the scope will be refined upon selection of a vendor.
Schedule		A formal schedule will be baselined upon vendor and solution selection.
Budget		The budget is confirmed, project will be using ARPA funds.

Scope Summary
The intent of this project is to implement a new Case Management System for the State's Attorneys and Sheriffs Department.

Schedule Summary
A complete project schedule with target implementation dates will be defined upon vendor selection. The SAS is in progress of drafting a Request for Proposal.

Budget Summary		
Total Implementation Cost	**Total State Implementation Cost**	**State Fund Type**
$1,689,236	$0.00	General Funds
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$1,102,380	$1,102,380	General Funds
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$2,791,616	$1,102,380	General Funds
FY24 Legislative Funding Request Amount	$0.00	**FY24 Legislative Funding Request Fund Type**	N/A

Agency of Digital Services
Strategic Plan 2022–2026

VISION : To provide government services that are secure and easily accessible to all people doing business and interacting with the State of Vermont.

Mission: To collaborate with our partners in state government to deliver simple and intuitive technology solutions that improve the lives of Vermonters.

IT MODERNIZATION

STRATEGY
- Strengthen our digital foundation by replacing legacy IT systems with Integrated preferred enterprise platforms, thereby reducing technical debt.
- Deploying new systems by utilizing cloud-based offerings to reduce our infrastructure footprint and total cost of ownership.

BREAKTHROUGH INDICATORS
- 5 existing infrastructure-based systems migrated from OnPrem to Cloud Managed Services.
- Replacement of 30 legacy applications with State-preferred enterprise platforms.

VERMONTER EXPERIENCE

STRATEGY
- Increase the number of simple, low-cost, online interactions that Vermonters have with their government.
- Build a closer online relationship with Vermonters, including single sign-on capability
- Improve Vermonters experience with state government by transitioning outdated paper processes with on-line, streamlined services.

BREAKTHROUGH INDICATORS
- 48 public facing applications utilizing myvermont.gov single sign-on
- Provide 10 native mobile applications as alternative to existing public-facing services
- 50 public-facing processes automated with next generation technology

CYBERSECURITY & DATA PRIVACY

STRATEGY
- Raise employee and Vermonter awareness of cyber risk and data privacy through training and reporting
- Grow the layers of cyber defense and analysis to proactively prevent threats and recover from attacks
- Coordinate cybersecurity policies and practices throughout State Government
- Improve data-driven decision making related to public health and safety through the development of robust data analytics, governance, and management systems

BREAKTHROUGH INDICATORS
- 90% state employees that have completed the Cyber-awareness trainings quarterly
- Application and data risk evaluations integrated into the 12 cabinet-level IT investment plans by 2025
- 12 cabinet-level agencies and departments with technology risk evaluation report cards by 2024
- Full implementation of Security Information & Event Managements (SIEM) system by 2023
- 5 data sets available for analysis in the new data environment by 2024
- All Dashboards and analytics available through PowerBI by 2024

FINANCIAL TRANSPARENCY

STRATEGY
- Further reduce the number of applications through consolidation and elimination. This will result in lower IT maintenance costs, purchasing costs, licensing costs and employee costs over the life cycle.
- Develop a rolling 5-year IT roadmap and investment plan for all agencies
- Develop dashboards and reports that provide timely and accurate budget and expenditure information to IT decision makers.
- Continue to grow our investment in cybersecurity

BREAKTHROUGH INDICATORS
- 12 cabinet-level agencies to have a complete 5-year IT roadmaps and investment plans that is updated annually by 2024
- Reduce number of applications in use across the executive branch by 100 by 2026
- A minimum of 5% of IT budget dollars invested in security initiatives by 2024
- Implement a technology business management solution and PowerBI for financial transparency by 2024

VERMONT

For More Information
See the ADS website at http://digitalservices.vermont.gov/
See the EPMO website at http://digitalservices.epmo.vermont.gov/
General project inquiries should email ads-epmo@vermont.gov
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