Return to:

 Deborah Damore, Office of Purchasing & Contracting

 Deborah.damore@vermont.gov

 Cc: SOV IT Lead: \_\_\_\_\_\_\_\_\_\_\_\_\_

 Email address: \_\_\_\_\_\_\_\_\_\_\_\_\_

Contractor: \_\_\_\_\_\_\_\_\_\_\_\_\_

Address 1 \_\_\_\_\_\_\_\_\_\_\_\_\_

City, State, Postal \_\_\_\_\_\_\_\_\_\_\_\_\_

Contractor’s SOV Contract Number: \_\_\_\_\_\_\_\_\_\_\_\_\_

Contract Subject Matter: \_\_\_\_\_\_\_\_\_\_\_\_\_

This communication is sent to your company as you currently hold the State of Vermont (SOV) Contract referenced above.  The State’s Secretary of Digital Services issued SOV Cybersecurity Standard 19-01 February 19, 2019, and Directive 19-01 available on-line at <https://digitalservices.vermont.gov/cybersecurity/cybersecurity-standards-and-directives> prohibiting or governing the use of certain products and services, the State is required to secure your response to this certification request. You should (1) either check Box A below, or check Box B and complete the associated table accordingly, and (2) sign below certifying that the form is accurate on behalf of your organization with respect to products and services being provided to the State of Vermont under the Contract.

Response to this letter must be submitted on or before March 31, 2019 by email to the SOV “Return to” contact stated above. If convenient for you, an electronic version of the template used for this letter is available at the web address linked above.

For purposes of this letter and response, applicable products and services are those that are described in SOV Cyber Security Standard 19-01. Your response must include and relate to all telecommunications equipment and all products and services provided by your company directly or through any vendor, subcontractor, or other seller or service provider through or in support of the Contract.

1. [ ]  Contractor hereby certifies that in connection with the Contract, **none** of the applicable products or services are included in or being used to support State systems in a manner subject to the limitations provided under the Standard.
2. [ ]  If the non-use box is not checked in Section A above, Contractor hereby indicates that certain products or services provided under this contract with the State of Vermont currently utilize or include applicable products or services subjected to limitations under the Standard, as described in the table below.

In addition, identify where indicated in the table, which SOV systems and/or SOV data are affected by the use of the systems identified in the directive. An additional column is provided for any note or comment that you may have regarding the particular application. Add additional sheets or information as necessary.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **SOV** **Contract #** | **Provided** **Equipment, Product or Service** | **Cybersecurity Standard 19-01 product or service utilized** | **SOV system, service, or type of data potentially affected** | **Contractor Note or Comment** |
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Identify the point of contact for your company, along with their email address and phone number who the State can reach out to with follow-up questions or information associated with SOV Cybersecurity Standard 19-01 and Directive 19-01.

Contact Name:

E-mail: \_\_\_\_\_\_\_\_\_\_\_\_

Phone: \_\_\_\_\_\_\_\_\_\_\_\_

The person signing this form states that the person is authorized to sign on behalf of the Contractor, and that upon reasonable inquiry and investigation, the certification and information provided above is true and correct for the Contractor and for its vendors whose products and services are being used to support performance of the Contract.

**Contractor Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_

**By:**

# Name:

**Title:**

**Date:**